



August 8, 2018 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
BOARD OF DIRECTORS MEETING MINUTES
Oakton Community College
Conference Center, Room 1606
1600 East Golf Road, Des Plaines, IL 60016
Wednesday, August 8, 2018
6:00 p.m.**

I. Call To Order

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:05 p.m. at Oakton Community College, room 1606. A roll call attendance was taken, and a quorum was established.

Attendance

Barrington, Hon. Karen Darch, Director, Vice Chairman-Board of Directors
Elk Grove Village, Ray Rummel, Alternate Director, Secretary/Treasurer-Board of Directors
Glenview, Matt Formica, Director
Hoffman Estates, James Norris, Director
Inverness, Sam Trakas, Alternate Director
Lincolnwood, Timothy Wiberg, Director
Morton Grove, John Thill Director, Ralph Czerwinski, Alternate Director
Mount Prospect, Hon. Paul Hoefert, Director
Niles, Hon. John Jekot, Alternate Director
Rolling Meadows, Barry Krumstok, Alternate Director
Skokie, Hon. George Van Dusen, Director
South Barrington, Hon. Joseph Abbate, Director
Wilmette, Timothy Frenzer Director

Others in Attendance

Dave Van Vooren, SWANCC Executive Director
Mary Allen, SWANCC Recycling and Education Director
Derke Price, Agency Counsel, Ancel and Glink
James Savio, Sikich LLP

Absent

Buffalo Grove
Evanston
Glencoe
Kenilworth
Palatine

Park Ridge
Prospect Heights
Wheeling
Winnetka

August 8, 2018 Board of Directors Minutes

II. Pledge of Allegiance

Vice-Chairman Darch led the Pledge of Allegiance.

III. Approval of Minutes

Director Norris made a motion to approve the April 18, 2018 meeting minutes as presented. Alternate Director Krumstok seconded the motion. The motion was unanimously approved. Ayes 13, Nays 0, Abstain 0.

IV. Financial Update

Payment Information – Treasurer Rummel reported that the Executive Committee approved the April through July 2018 Payment Requests.

The April Payment Request totaled \$909,590.41 and was comprised of the following: \$881,903.66 from the Operations Fund and 27,686.75 for the estimated May payroll.

The May Payment Request totaled \$888,611.34 and was comprised of the following: \$845,758.36 from the Operations Fund and \$42,852.98 for the estimated June payroll.

The June Payment Request totaled \$940,563.49 and was comprised of the following: \$911,994.84 from the Operations Fund and \$28,568.65 for the estimated July payroll.

The July Payment Request totaled \$871,223.77 and was comprised of the following: \$842,655.12 from the Operations Fund and \$28,568.65 for the estimated August payroll.

Alternate Director Krumstok made a motion to accept and file the April through July Payment Information. Director Formica seconded the motion. A vote was taken, and the motion was unanimously approved. Ayes 13, Nays 0, Abstain 0.

Treasurer's Report – Treasurer Rummel reviewed the Treasurer's Report for the month of June 2018 with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Director Hoefert made a motion to accept and file the Treasurer's Report. Director Wiberg seconded the motion. The motion was unanimously approved. Ayes 13, Nays 0, Abstain 0.

FY 2018 Audit Presentation - Mr. Van Vooren stated that the Agency's FY2018 Audit was completed by Sikich LLP, which are in the second year of a three-year engagement. The Audit is a snapshot of the Agency's financial condition on one day, April 30, 2018. Sikich reviewed the agency's financial documents as prepared by staff and Lauterbach & Amen. As a result of their

August 8, 2018 Board of Directors Minutes

review of the financial statement, Sikich has provided to the Agency an unqualified opinion. The highlights for the FY2018 fiscal year were as follows:

a. Total Assets	\$9,991,753
b. Total Liabilities	\$1,837,180
c. Operating income	\$ 512,267
d. Cash balance on 4/30	\$1,719,445

Mr. Van Vooren stated that the Agency had good year in general meeting objectives established in the budget. Mr. Van Vooren then introduced Mr. Jim Savio, partner with Sikich LLP. Mr. Savio then reviewed the required communication with the Board. In addition, Mr. Savio further stated that there were no material adjustments needed and that in consultation with Mr. Van Vooren, he believes that in the future that if the Agency has a negative “net position change” that it would be funded through the true-up going forward. The Audit has been reviewed by the Executive Committee and it is recommended for acceptance by the Board of Directors. There were no questions by the Directors.

Director Norris made a motion to accept the FY2018 Audit as presented. Director Wiberg seconded the motion. The motion was unanimously approved Ayes 13, Nays 0, Abstain 0.

Resolution 2019-02-FY2018 True-Up - Mr. Van Vooren stated that with the completion of the FY2018 Audit, staff has prepared the FY2018 True-Up. The True-Up allows for the Agency to bill each Member on the actual trash weight they delivered in FY2018 as well as to use the actual cost per ton. This removes the estimates that the project use agreement establishes as the means to invoice each member for the FY2018 fiscal year using a rolling three-year average for waste deliveries as well as the estimated cost per ton based upon the budget. This year, the Agency Members delivered 3.18% more waste for a total of 241,852.47 tons. The other component of the calculation was the cost per ton and due to controlled expenses as well as higher commercial revenue, the cost per ton was \$45.25, a decrease of \$1.10 per ton. The FY2018 net true-up is \$78,827.79 and will be invoiced to the members on their January through April 2019 bills. The Executive Committee has reviewed the FY2018 true-up calculation and is recommending approval by the Board of Directors.

Alternate Director Rummel made a motion to approve Board Resolution 2019-02. Director Hoefert seconded the motion. The motion was unanimously approved Ayes 13, Nays 0, Abstain 0.

V. Executive Session – None

VI. New Business

Ordinance 2019-01 Prevailing Wage – Mr. Van Vooren informed the Board that annually the Agency is required to ascertain the prevailing wages for work performed on public works projects

August 8, 2018 Board of Directors Minutes

pursuant to the prevailing Wage Act, 820 ILCS 130/01. At the June Executive Committee meeting, the Committee recommended the Board Approve the prevailing wage ordinance.

Alternate Director Rummel made a motion to approve Board Ordinance 2019-01 for Prevailing Wages. Director Frenzer seconded the motion. The motion was unanimously approved Ayes 13, Nays 0, Abstain 0.

Resolution 2019 -1 Honoring Tim Wiberg – Chairman Van Dusen read the resolution honoring Mr. Wiberg for his years of service to SWANCC.

Alternate Director Rummel made a motion to approve Board Resolution 2019-01 Honoring Mr. Tim Wiberg for his years of service to SWANCC. Director Norris seconded the motion. The motion was unanimously approved Ayes 13, Nays 0, Abstain 0.

VII. Old Business - none

VIII. Executive Director's Report

Recycling Update – Director Van Vooren discussed the impact of the world recycling market on Chicagoland recycling. Local MRFs are struggling to unload material, especially paper and some are stockpiling it in warehouses hoping for the market to improve. Tipping fees for those companies without their own MRFs has increased dramatically in recent months. Haulers have approached SWANCC member communities about redirecting their recycling to the SWANCC Recycling Incentive Program. Groot has concerns about the additional volume and its effect on costs. Mr. Van Vooren has reached out to towns who may be approached by their haulers about participating in the RIP and has indicated that to join the RIP, the member must make the request, participation would be for a minimum of 24 months, and that members should not give away this valuable component of the GTs contract.

Program Summary 2nd Half of 2018 – Mr. Van Vooren indicated to the Board that the Agency Program Summary is in the packet. The summary provides information on the Agency's special collection programs as well as the Educational and Outreach efforts by Mary Allen and Theresa Greinig, SWANCC's early child educator. In addition, there is a summary of the large grants that were awarded last year that are extremely interesting as to what some SWANCC area schools are doing to divert materials from the landfill.

August 2018 Executive Director's report - Executive Director Van Vooren presented his August status report to the Board.

IX. Adjournment

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:38 p.m. Director Wiberg seconded the motion. The motion was unanimously approved. Ayes 13, Nays 0, Abstain 0.



August 8, 2018 Board of Directors Minutes

MOTION TO APPROVE APRIL 18, 2018 MINUTES

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch
Elk Grove Village, Ray Rummel
Glenview, Matt Formica
Hoffman Estates, James Norris
Inverness, Sam Trakas
Lincolnwood, Timothy Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Hon. Joseph Abbate
Wilmette, Tim Frenzer

**MOTION TO ACCEPT AND FILE APRIL 2018 THROUGH JULY 2018
PAYMENT INFORMATION**

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch
Elk Grove Village, Ray Rummel
Glenview, Matt Formica
Hoffman Estates, James Norris
Inverness, Sam Trakas
Lincolnwood, Timothy Wiberg
Morton Grove, Hon. John Thill
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Hon. Joseph Abbate
Wilmette, Tim Frenzer



August 8, 2018 Board of Directors Minutes

MOTION TO ACCEPT AND FILE JUNE 2018 TREASURER'S REPORT

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch
Elk Grove Village, Ray Rummel
Glenview, Matt Formica
Hoffman Estates, James Norris
Inverness, Sam Trakas
Lincolnwood, Timothy Wiberg
Morton Grove, Ralph Czerwinski
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Hon. Joseph Abbate
Wilmette, Tim frenzer

MOTION TO ACCEPT THE FY2018 ANNUAL AUDIT

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch
Elk Grove Village, Ray Rummel
Glenview, Matt Formica
Hoffman Estates, James Norris
Inverness, Sam Trakas
Lincolnwood, Timothy Wiberg
Morton Grove, Ralph Czerwinski
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Hon. Joseph Abbate
Wilmette, Tim Frenzer



August 8, 2018 Board of Directors Minutes

MOTION TO APPROVE RESOLUTION 2019-01 FY2018 TRUE-UP

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch
Elk Grove Village, Ray Rummel
Glenview, Matt Formica
Hoffman Estates, James Norris
Inverness, Sam Trakas
Lincolnwood, Timothy Wiberg
Morton Grove, Ralph Czerwinski
Mount Prospect, Hon. Paul Hoefert
Niles, Hon. John Jekot
Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Hon. Joseph Abbate
Wilmette, Tim Frenzer

MOTION TO APPROVE BOARD ODINANCE 2019-01 PREVAILING WAGE

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch
Elk Grove Village, Ray Rummel
Glenview, Matt Formica
Hoffman Estates, James Norris
Inverness, Sam Trakas
Lincolnwood, Timothy Wiberg
Morton Grove, Ralph Czerwinski
Mount Prospect, Hon. Paul Hoefert
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Rolling Meadows, Barry Krumstok
Skokie, Hon. George Van Dusen
South Barrington, Hon. Joseph Abbate
Wilmette, Tim Frenzer



August 8, 2018 Board of Directors Minutes

MOTION TO APPROVE BOARD RESOLUTION 2019-01 HONORING TIMOTHY WIBERG

AYES

NAYS

ABSTENTIONS

- Barrington, Hon. Karen Darch
- Elk Grove Village, Ray Rummel
- Glenview, Matt Formica
- Hoffman Estates, James Norris
- Inverness, Sam Trakas
- Lincolnwood, Timothy Wiberg
- Morton Grove, Ralph Czerwinski
- Mount Prospect, Hon. Paul Hoefert
- Niles, Hon. John Jekot
- Rolling Meadows, Barry Krumstok
- Skokie, Hon. George Van Dusen
- South Barrington, Hon. Joseph Abbate
- Wilmette, Tim Frenzer

MOTION TO ADJOURN

AYES

NAYS

ABSTENTIONS

- Barrington, Hon. Karen Darch
- Elk Grove Village, Ray Rummel
- Glenview, Matt Formica
- Hoffman Estates, James Norris
- Inverness, Sam Trakas
- Lincolnwood, Timothy Wiberg
- Morton Grove, Ralph Czerwinski
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August 8, 2018 Board of Directors Minutes

Material included in the Board of Directors packet for August 8, 2018:

- . April 18, 2018 Meeting Minutes*
- . April-June 2018 Payment Information memo dated July 27, 2018*
- . June 2018 Treasurer's Report and Budget Report*
- . FY2018 Audit Review memo dated July 27, 2018*
- . FY2018 Member True-Up memo July 30, 2018*
- . 2018 Prevailing Wage Ordinance memo dated July 26, 2018*
- . Resolution 2019-01 Honoring Tim Wiberg*
- . Update Status – Recycling Material Under Market Pressure memo dated July 31, 2018*
- . Program Summary for November 2017 through April 2018 memo dated June 5, 2018*
- . Monthly Status Report memo dated July 31, 2018*