



**May 8, 2013 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**May 8, 2013**

**I. Call To Order**

Board Treasurer Norris called the regular meeting of the Agency to order at 6:03 p.m. at Mount Prospect Village Hall Council Chambers.

Attendance

- Arlington Heights, William Dixon, Alternate Director
- Barrington, Hon. Karen Darch, Director
- Buffalo Grove, Dane C. Bragg, Alternate Director
- Elk Grove Village, Hon. James Petri, Alternate Director
- Elk Grove Village, Ray Rummel, Alternate Director
- Hoffman Estates, Jim Norris, Director
- Inverness, Curt Carver, Alternate Director
- Morton Grove, Hon. Sheldon Marcus, Director
- Mount Prospect, Hon. Paul Hoefert, Director
- Niles, Hon. Louella Preston, Alternate Director
- Park Ridge, Hon. Joe Sweeney, Director
- Rolling Meadows, Barry Krumstok, Alternate Director
- Skokie, Hon. George Van Dusen, Director
- Skokie, Albert Rigoni, Alternate Director
- Wheeling, Jon Sfondilis, Director
- Wilmette, Timothy Frenzer, Director

Others in Attendance

- Dave Van Vooren, Executive Director
- Steven Schilling, Assistant Executive Director
- Mary Allen, Recycling and Education Director
- Cameron Ruen, Marketing Coordinator
- Lisa Woody, Administrative Manager
- Julian D’Esposito, Agency Council, Mayer Brown
- Derk Price, Agency Council, Ancel and Glink

Absent

- Evanston
- Glencoe
- Glenview
- Kenilworth
- Lincolnwood

- Palatine
- Prospect Heights
- South Barrington
- Winnetka



## May 8, 2013 Agency Board Meeting Minutes

### II. Pledge of Allegiance

Chairman George Van Dusen led the Pledge of Allegiance.

### III. Approval of Minutes

On a motion by Director Hoefert, which was seconded by Alternate Director Preston, a vote was taken and the April 10, 2013 meeting minutes were unanimously approved. Director Sweeney abstained from the vote. There were no questions.

### IV. Financial Update

Payment Request – Mr. Norris reported that the Executive Committee approved the April payment request. The April payments were comprised of the following: a total of \$782,902.25 with \$702,845.09 for the O&M Fund, \$44,680.31 from the General Fund and \$35,376.85 for the May Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of April with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year along with the percent remaining. Mr. Norris highlighted that O&M funds were lower than typical bills. Mr. Van Vooren explained that the contract with Groot that allocates waste is set at a tonnage per day billing cycle. Due to a surplus balance to the Agency, a readjustment for March and April was set to reduce the repayment in May from Groot. Going forward, the Agency and Groot will readjust these payments quarterly to prevent skewed costs by either party in the future.

On a motion by Alternate Director Krumstok, which was seconded by Director Marcus, a vote was taken and the Treasurer's Report was unanimously approved. There were no questions.

### V. Executive Session

Litigation – Upon a motion by Alternate Director Preston seconded by Alternate Director Petri, the Board entered into executive session, after a unanimous roll call vote, at 6:09 p.m., to discuss litigation under Section 2 (c)(11) of the Open Meetings Act, personnel matters under Section 2 (c)(1) of the Open Meetings Act, appointment of council under Section 2 (c)(1) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:09 p.m.

The Committee reconvened in its regular session at 6:42 p.m.

### VI. New Business



**May 8, 2013 Board of Directors Minutes**

Matters Arising Out of Executive Session – On a motion by Director Norris, which was seconded by Director Darch, to authorize the chair of the Executive Committee and the Chair of the Board to accept the settlement offer discussed in executive session and to negotiate and execute a settlement agreement, a vote was taken and the motion was unanimously approved. There were no questions.

On a motion by Alternate Director Preston, which was seconded by Alternate Director Dixon, to approve the Executive Committee’s recommendation for FY2013 performance review and compensation adjustment of the Executive Director, a vote was taken and the motion was unanimously approved. There were no questions.

Resolution 2014-01 Honoring Louella B. Preston –On a motion by Director Sweeney, which was seconded by Director Marcus, to adopt Resolution 2014-01, a vote was taken and the motion was unanimously approved.

Resolution 2014-01 Honoring Julian C. D’Esposito –On a motion by Alternate Director Preston, which was seconded by Alternate Director Petri, to adopt Resolution 2014-02, a vote was taken and the motion was unanimously approved.

**VII. Executive Director’s Report**

May Report – Mr. Van Vooren reviewed the report and highlighted that staff had concluded and the Executive Committee had recommended two new vendors for the special materials collections programs for pharmaceuticals and sharps and fluorescent bulbs to Daniels and Everlights respectively; that Shaw Environmental will be engaging in the Solid Waste Management Plan update which is expected to commence in July for kickoff meeting at the regularly scheduled Board Meeting. He added that there will be a series of workshops to engage Members which is a key component to moving forward with the plan. There may be a rebranding process following the visionary conversations and growth of the Agency.

Mr. Van Vooren added that an additional memo was handed out at the meeting for the updated special waste collection programs with program totals and costs associated with the programs as an informational update.

**VIII. Old Business**

Report of Nominating Committee – Mr. Norris reported that the Executive Committee served as the nominating committee for new officers of the Agency.

On a motion by Alternate Director Preston, which was seconded by Director Sweeney, to accept the nominations by the Executive Committee, a vote was taken and the motion was unanimously approved. There were no questions.

On a motion by Alternate Director Preston, which was seconded by Director Norris, to elect the



**May 8, 2013 Board of Directors Minutes**

nominated officers, a vote was taken and the motion was unanimously approved. There were no questions.

**IX. Adjournment**

There being no further business, Alternate Director Krumstok made a motion, seconded by Alternate Director Rigoni; to adjourn the meeting at 7:19 p.m.

**MOTION TO APPROVE TREASURER’S REPORT**

AYES

NAYS

ABSENT

Arlington Heights  
Barrington  
Buffalo Grove  
Elk Grove Village  
Hoffman Estates  
Inverness  
Morton Grove  
Mount Prospect  
Niles  
Park Ridge  
Rolling Meadows  
Skokie  
Wheeling  
Wilmette

Evanston  
Glencoe  
Glenview  
Kenilworth  
Lincolnwood  
Palatine  
Prospect Heights  
South Barrington  
Winnetka

**MOTION TO ENTER INTO EXECUTIVE SESSION**

AYES

NAYS

ABSENT

Arlington Heights  
Barrington  
Buffalo Grove  
Elk Grove Village  
Hoffman Estates  
Inverness  
Morton Grove  
Mount Prospect  
Niles  
Park Ridge  
Rolling Meadows  
Skokie  
Wheeling  
Wilmette

Evanston  
Glencoe  
Glenview  
Kenilworth  
Lincolnwood  
Palatine  
Prospect Heights  
South Barrington  
Winnetka



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**MOTION TO ACCEPT SETTLEMENT OFFER**

AYES

Arlington Heights  
Barrington  
Buffalo Grove  
Elk Grove Village  
Hoffman Estates  
Inverness  
Morton Grove  
Mount Prospect  
Niles  
Park Ridge  
Rolling Meadows  
Skokie  
Wheeling  
Wilmette

NAYS

ABSENT

Evanston  
Glencoe  
Glenview  
Kenilworth  
Lincolnwood  
Palatine  
Prospect Heights  
South Barrington  
Winnetka

**MOTION TO APPROVE EXECUTIVE DIRECTOR RAISE**

AYES

Arlington Heights  
Barrington  
Buffalo Grove  
Elk Grove Village  
Hoffman Estates  
Inverness  
Morton Grove  
Mount Prospect  
Niles  
Park Ridge  
Rolling Meadows  
Skokie  
Wheeling  
Wilmette

NAYS

ABSENT

Evanston  
Glencoe  
Glenview  
Kenilworth  
Lincolnwood  
Palatine  
Prospect Heights  
South Barrington  
Winnetka



**May 8, 2013 Board of Directors Minutes**

**MOTION TO ELECT OFFICER NOMINATIONS**

AYES

NAYS

ABSENT

Arlington Heights  
Barrington  
Buffalo Grove  
Elk Grove Village  
Hoffman Estates  
Inverness  
Morton Grove  
Mount Prospect  
Niles  
Park Ridge  
Rolling Meadows  
Skokie  
Wheeling  
Wilmette

Evanston  
Glencoe  
Glenview  
Kenilworth  
Lincolnwood  
Palatine  
Prospect Heights  
South Barrington  
Winnetka

*Material included in the Board of Directors packet for May 8, 2013:*

- . April 10, 2013 Meeting Minutes*
- . April Payment Request memo dated April 2, 2013*
- . Resolution 2014-01*
- . Resolution 2014-02*
- . Executive Director’s Report memo dated May 2, 2013*
- . Report of the Nominating Committee memo dated May 2, 2013*

*Handouts included in the Board of Directors packet for May 8, 2013:*

- . Program Summary for January – April, 2013 memo dated May 8, 2013*



**August 14, 2013 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**August 14, 2013**

**I. Call To Order**

Board Treasurer Norris called the regular meeting of the Agency to order at 5:35 p.m. at Oakton Community College Room 1506.

Attendance

Arlington Heights, William Dixon, Alternate Director  
Barrington, Hon. Karen Darch, Director  
Buffalo Grove, Hon. Jeffrey Braiman, Alternate Director  
Elk Grove Village, Ray Rummel, Alternate Director  
Glenview, Todd Hileman, Alternate Director  
Hoffman Estates, Jim Norris, Director  
Inverness, Curt Carver, Alternate Director  
Kenilworth, Patrick Brennan, Director (5:36)  
Mount Prospect, Hon. Paul Hoefert, Director (5:44)  
Mount Prospect, Hon. Steve Polit, Alternate Director (6:25)  
Niles, Hon. Rosemary Palicki, Alternate Director  
Prospect Heights, Anne Marrin, Alternate Director  
Rolling Meadows, Barry Krumstok, Alternate Director  
Skokie, Hon. George Van Dusen, Director  
Skokie, Albert Rigoni, Alternate Director  
Wheeling, Jon Sfondilis, Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Woody, Administrative Manager  
Derke Price, Agency Counsel, Ancel Glink  
Devin Moose, CB&I  
Christina Seibert, CB&I  
Phil Kowalski, CB&I  
Louella Preston, Citizen of Niles



**August 14, 2013 Board of Directors Minutes**

Absent

Evanston  
Glencoe  
Lincolnwood  
Morton Grove  
Palatine

Park Ridge  
South Barrington  
Wilmette  
Winnetka

**II. Pledge of Allegiance**

Chairman George Van Dusen led the Pledge of Allegiance.

**III. Approval of Minutes**

Director Carver made a motion to approve the May 8, 2013 meeting minutes as presented. Director Sfondilis seconded the motion. Alternate Director Palicki, Alternate Director Marrin, Alternate Director Hileman and Director Braiman abstained from the vote. Ayes 10, Nays 0, Abstentions 4.

**IV. Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the May, June and July payment requests. The May payments were comprised of the following: a total of \$792,655.38 with \$721,819.12 for the O&M Fund, \$33,597.70 from the General Fund and \$37,238.56 for the June Estimated Payroll. The June payments were comprised of the following: a total of \$1,111,517.62 with \$1,031,785.59 for the O&M Fund, \$42,493.47 from the General Fund and \$37,238.56 for the July Estimated Payroll. The July payments were comprised of the following: a total of \$999,988.31 with \$903,423.03 for the O&M Fund, \$40,707.44 from the General Fund and \$55,857.84 for the August Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of June with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstok made a motion to accept the Treasurer’s Report. Alternate Director Rummel seconded the motion. The motion was approved. Ayes 14, Nays 0.

**V. Executive Session**

The Committee deferred the Executive Session to a future meeting.

**VI. New Business**

Matters Arising Out of Executive Session – None





**August 14, 2013 Board of Directors Minutes**

Resolution BOD 2014-03 Recycling Incentive FY2013 Second Payment – Director Norris made a motion to adopt Resolution 2014-03. Alternate Director Rigoni seconded the motion. The motion was approved. Ayes 14, Nays 0.

**VII. Executive Director’s Report**

August Report – Mr. Van Vooren highlighted that staff has been working with Dr. Kirk Thurmaier from NIU and Mr. David Mitchell from IUPUI to take part in a research project that explores collaborative budgeting in local government join agencies. Staff will be sending out an invitation to participate to each Member in the latter part of August. Alternate Director Rummel inquired about the efforts staff is monitoring for NSWMA. Mr. Van Vooren explained that the NWSMA objects to commercial waste franchise contracts on the grounds that they create monopolies. He referenced legislation that significantly changed the process which included a 15 month waiting period after a franchise has been awarded to go into effect.

**Old Business**

Solid Waste Management Plan Update – Chairman Van Dusen stated that the Members would start the visioning exercises for the future of the Agency and that CB&I has been hired to provide their expertise in the field, to offer guidance and to explore possibilities for the Agency. He stated that the intent for this meeting is to guide a discussion with the Board of Directors that will provide further input for the development of the Solid Waste Management Plan Update. Devin Moose of CB&I gave an introductory presentation provided detail regarding an overview of the plan, current conditions related to waste industry trends, quantities and composition, preliminary options for Members to pursue for the Agency and stakeholder involvement and public outreach. He explained that they want to know how each Member views waste management in their respective communities including the successes, challenges, needs and interests of each Member.

Mr. Van Vooren reiterated that this process is not to look at the economic feasibility of the Agency’s assets, but to explore options related to the role that the Agency will play for the Members and their constituents.

**VIII. Adjournment**

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:55 p.m. Alternate Director Hileman seconded the motion. The motion was approved. Ayes 14, Nays 0.

**MOTION TO APPROVE TREASURER’S REPORT**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman



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Elk Grove Village, Ray Rummel  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Inverness, Curt Carver  
Niles, Hon. Rosemary Palicki  
Prospect Heights, Anne Marrin  
Rolling Meadows, Barry Krumstok  
Skokie, Hon. George Van Dusen  
Skokie, Albert Rigoni  
Wheeling, Jon Sfondilis

**MOTION TO APPROVE RESOLUTION 2014-03**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Ray Rummel  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Inverness, Curt Carver  
Kenilworth, Patrick Brennan  
Niles, Hon. Rosemary Palicki  
Prospect Heights, Anne Marrin  
Rolling Meadows, Barry Krumstok  
Skokie, Hon. George Van Dusen  
Skokie, Albert Rigoni  
Wheeling, Jon Sfondilis

*Material included in the Board of Directors packet for August 14, 2013:*

- . May 8, 2013 Meeting Minutes*
- . May, June and July Payment Request memo dated April 2, 2013*
- . FY2013 Recycling Incentive Program – Second Installment memo dated June 5, 2013*
- . Resolution 2014-03*
- . Executive Director’s Report memo dated August 7, 2013*
- . Solid Waste Management Plan Update memo dated August 9, 2013*
- . Board of Directors Visioning Discussion presentation*



September 10, 2013 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS and EXECUTIVE COMMITTEE  
SOLID WASTE MANAGEMENT PLAN UPDATE MEETING  
MINUTES**

**September 10, 2013**

**I. Call To Order**

Executive Director Van Vooren called the meeting of the Agency to order at 2:00 p.m. at Oakton Community College-Skokie Campus Room P104. A quorum was not present but the meeting proceeded for public information and discussion of the Solid Waste Management Plan Update.

Attendance

Lincolnwood, Timothy Wiberg, Alternate Director  
Morton Grove, Hon. John Thill, Alternate Director  
Skokie, Hon. George Van Dusen, Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Christina Seibert, CB&I  
Louella Preston, Citizen of Niles  
Joshua Connell, Lakeshore Recycling Systems, LLC  
Shirley Adams, Unitarian Church Evanston  
Erlene Howard, Collective Resource  
G. Cuzelis, Homeowner Glenview  
Diane Cuzelis, Homeowner Glenview  
Anne Nathan, Homeowner Glencoe  
Dick Whitaker, CUCE Evanston  
Heather Brown, UCE Evanston  
Stephen Auth, Village of Winnetka  
Bob Merkel, Village of Lincolnwood  
Valerie Krejcie, Skokie League of Women Voters  
Salomea Klunzinger, Park Ridge  
Lauren Grodnicki, Homeowner  
Karen Gray-Keeler, Village of Skokie  
Eileen Wivoitt, Unitarian Church Evanston  
Bob Hartnett, City of Rolling Meadows  
Anne Tennes, Village of Skokie  
Adam Letendre, Village of Skokie



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Absent

Arlington Heights  
Barrington  
Buffalo Grove  
Evanston  
Elk Grove Village  
Glencoe  
Glenview  
Hoffman Estates  
Inverness,  
Kenilworth

Mount Prospect  
Niles  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
South Barrington  
Wheeling  
Wilmette  
Winnetka

**II. Solid Waste Management Plan Update – Presentation by CBI Shaw**

Mr. Van Vooren introduced Christina Seibert from CB&I/Shaw Environmental to present a background on the Agency’s planning endeavors and a brief explanation of issues in the solid waste industry.

**III. Solid Waste Management Plan Update – Discussion**

The Members and the public were invited to comment or ask questions regarding the plan update.

**IV. Adjournment**

The meeting was adjourned at 4:00p.m.



September 11, 2013 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**September 11, 2013**

**I. Call To Order**

Board Treasurer Norris called the regular meeting of the Agency to order at 5:08 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director (6:15)  
Barrington, Hon. Karen Darch, Director (6:10)  
Buffalo Grove, Hon. Jeffrey Braiman, Director (6:30)  
Buffalo Grove, Dane Bragg, Alternate Director  
Elk Grove Village, Ray Rummel, Alternate Director  
Glenview, Hon. Jim Patterson, Alternate Director  
Hoffman Estates, Jim Norris, Director  
Inverness, Curt Carver, Alternate Director  
Lincolnwood, Timothy Wiberg, Alternate Director  
Morton Grove, Hon. John Thill, Alternate Director  
Morton Grove, Ryan Horne, Alternate Director  
Mount Prospect, Hon. Paul Hoefert, Director (5:50)  
Niles, Hon. Rosemary Palicki, Alternate Director  
Niles, Steven Vinezeano, Alternate Director  
Palatine, Hon. Jim Schwantz, Alternate Director  
Park Ridge, Hon. Joe Sweeney, Director  
Prospect Heights, Anne Marrin, Alternate Director  
Rolling Meadows, Hon. Tom Rooney, Director (6:05)  
Skokie, Hon. George Van Dusen, Director  
South Barrington, Mark Masciola, Director  
Wheeling, Jon Sfondilis, Director  
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Woody, Administrative Manager  
Derke Price, Agency Counsel, Ancel and Glink  
Devin Moose, CB&I



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Christina Seibert, CB&I  
Louella Preston, Citizen of Niles  
Laurie Morse, Glencoe League of Women Voters  
Michael Drennan, Evanston  
Rhonda Diamond, Glencoe League of Women Voters  
Beth Palzet, Wheeling  
Glen Venhell, League of Women Voters  
Andrea Venhell, League of Women Voters  
Carl Niemann, Waste Management  
Diane Salvato, Mount Prospect  
Jim Maiworm, City of Evanston  
Rick Bulthuis, Republic

Absent

Evanston  
Glencoe

Kenilworth  
Winnetka

**II. Pledge of Allegiance**

Chairman George Van Dusen led the Pledge of Allegiance.

**III. Approval of Minutes**

Alternate Director Palicki made a motion to approve the August 14, 2013 meeting minutes as presented. Alternate Director Carver seconded the motion. Director Sweeney, Alternate Director Rummel and Alternate Director Thill abstained from the vote. Ayes 11, Nays 0, Abstentions 3.

**Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the August payment request. The August payments were comprised of the following: a total of \$1,232,977.58 with \$1,145,172.55 for the O&M Fund, \$50,566.47 from the General Fund and \$37,238.56 for the September Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of July with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Rummel made a motion to accept the Treasurer’s Report. Director Masciola seconded the motion. The motion was approved. Ayes 14, Nays 0.

FY2013 Audit – Mr. Van Vooren reported that Miller Cooper concluded the 3<sup>rd</sup> year of a 3-year engagement process conducting the audit. The Agency saw decreases in FY12-13 within the assets, liability, operating income and operating cash. The Agency saw an increase of \$300,363 in total net



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assets as of April 30, 2013. Operating income had decreased by \$547,380 from the previous year as a result of the use of \$535,000 from reserves. Ms. DeKraker stated that this report was consistent with last year's report. The net income did build back up the reserves. The management letter found no weaknesses with internal controls. There are suggestions included for items such as voided check and credit card use. Mr. Norris stated that the audit reflects the Agency and its budget used as a financial plan went as the Board had outlined, to draw down cash to reduce the tipping fee.

Alternate Director Carver made a motion to approve the FY2013 Audit. Director Thill seconded the motion. The motion was approved. Ayes 14, Nays 0.

FY2013 True-Up – Mr. Norris reported that under deliveries of waste to the transfer station resulted in the majority of communities to receive a reimbursement from the Agency.

Alternate Director Rummel made a motion to approve the FY2013 True-Up. Director Masciola seconded the motion. The motion was approved. Ayes 14, Nays 0.

**IV. Executive Session - None**

**V. New Business – None**

**VI. Old Business - None**

**VII. Executive Director's Report**

September Report – Mr. Van Vooren highlighted that staff has been working with Cook County regarding proposed amendments to the Solid Waste Ordinance which involves changes in the permitting of transfer stations to the County and the accompanied fee established at 22 cents per ton of waste transferred to landfills. SWANCC, which was established by a joint action municipal agency process may in fact be exempted from the County's regulations by Illinois statutes. Mr. Van Vooren will provide a draft letter to Members and will request that the municipalities contact their commissioners, President Preckwinkle and Commissioner Daley regarding the amendments.

**VIII. Regional Stakeholder Meeting**

Solid Waste Management Plan Update – Presentation by CBI Shaw – Mr. Van Dusen introduced Christina Seibert from CB&I/Shaw Environmental to present a background on the Agency's planning endeavors and a brief explanation of issues in the solid waste industry.

Solid Waste Management Plan Update – Discussion – The Members and the public were invited to comment or ask questions regarding the plan update. Comments were taken by the Rhonda Diamond and Laurie Morse from the Glencoe League of Women Voters, Mr. Drummel from Evanston, Director Hoefert, Director Masciola and Steve Vinezeano, Manager of the Village of Niles. Discussion topics included Agency policy, zero waste, intergovernmental partnerships, commodities bans, mixed waste sorting facilities, municipal education, group purchasing, environmental awareness, recycling carts,



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food waste programs, multi-family recycling, commercial recycling, household hazardous waste, construction and demolition recycling, plastic bag recycling and the equity and control of residential recycling programs and services.

**IX. Adjournment**

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:53 p.m. Director Sfondilis seconded the motion. The motion was approved. Ayes 19, Nays 0.

**MOTION TO APPROVE TREASURER’S REPORT**

AYES

NAYS

ABSTENTIONS

- Buffalo Grove, Dane Bragg
- Elk Grove Village, Ray Rummel
- Hoffman Estates, Jim Norris
- Inverness, Curt Carver
- Lincolnwood, Timothy Wiberg
- Morton Grove, Hon. John Thill
- Niles, Hon. Rosemary Palicki
- Palatine, Hon. Jim Schwantz
- Park Ridge, Hon. Joe Sweeney
- Prospect Heights, Anne Marrin
- Skokie, Hon. George Van Dusen
- South Barrington, Mark Masciola
- Wheeling, Jon Sfondilis
- Wilmette, Timothy Frenzer

**MOTION TO APPROVE FY2013 TRUE-UP**

AYES

NAYS

ABSTENTIONS

- Buffalo Grove, Dane Bragg
- Elk Grove Village, Ray Rummel
- Hoffman Estates, Jim Norris
- Inverness, Curt Carver
- Lincolnwood, Timothy Wiberg
- Morton Grove, Hon. John Thill
- Niles, Hon. Rosemary Palicki
- Palatine, Hon. Jim Schwantz
- Park Ridge, Hon. Joe Sweeney
- Prospect Heights, Anne Marrin
- Skokie, Hon. George Van Dusen
- South Barrington, Mark Masciola
- Wheeling, Jon Sfondilis
- Wilmette, Timothy Frenzer





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**MOTION TO APPROVE FY2013 AUDIT**

AYES

NAYS

ABSTENTIONS

Buffalo Grove, Dane Bragg  
Elk Grove Village, Ray Rummel  
Hoffman Estates, Jim Norris  
Inverness, Curt Carver  
Lincolnwood, Timothy Wiberg  
Morton Grove, Hon. John Thill  
Niles, Hon. Rosemary Palicki  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney  
Prospect Heights, Anne Marrin  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer

*Material included in the Board of Directors packet for September 11, 2013:*

- . August 14, 2013 Meeting Minutes*
- . August Payment Request memo dated September 3, 2013*
- . FY2013 Audit memo dated September 3, 2013*
- . FY2013 Member True-up memo dated September 3, 2013*
- . Resolution 2014-04*
- . Executive Director's Report memo dated September 4, 2013*



September 12, 2013 Board of Directors Minutes

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS and EXECUTIVE COMMITTEE  
SOLID WASTE MANAGEMENT PLAN UPDATE MEETING  
MINUTES**

**September 12, 2013**

**I. Call To Order**

Executive Director Van Vooren called the meeting of the Agency to order at 7:00 p.m. at the Arlington Heights Village Hall Board Room. A quorum was not present but the meeting proceeded for public information and discussion of the Solid Waste Management Plan Update.

Attendance

Arlington Heights, Bill Dixon, Alternate Director  
Elk Grove Village, Hon. Craig Johnson, Director  
Elk Grove Village, Hon. James Petri, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Woody, Administrative Manager  
Christina Seibert, CB&I  
John Hie, Rob Roy Chair  
Deborah Stone, Cook County EC  
Shelia Schultz, Wheeling  
Terese Biskner, Arlington Heights  
Chris Lipman, Cook County  
James McCalister, Arlington Heights  
Mark Teegan  
David Templer, Arlington Heights Environmental Commission  
T.H. Tuntland, Prospect Heights (Sustainable Solutions)  
Matthew Roan, Elk Grove Village  
Adam Letendre, Village of Skokie



September 12, 2013 Board of Directors Minutes

Absent

Barrington  
Buffalo Grove  
Evanston  
Glencoe  
Glenview  
Hoffman Estates  
Inverness,  
Kenilworth  
Lincolnwood  
Morton Grove  
Mount Prospect

Niles  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Skokie  
South Barrington  
Wheeling  
Wilmette  
Winnetka

**II. Solid Waste Management Plan Update – Presentation by CBI Shaw**

Mr. Van Vooren introduced Christina Seibert from CB&I/Shaw Environmental to present a background on the Agency’s planning endeavors and a brief explanation of issues in the solid waste industry.

**III. Solid Waste Management Plan Update – Discussion**

The Members and the public were invited to comment or ask questions regarding the plan update.

**IV. Adjournment**

The meeting was adjourned at 9:00p.m.



**November 13, 2013 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**November 13, 2013**

**I. Call To Order**

Board Treasurer Norris called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director (6:10)  
Barrington, Hon. Karen Darch, Director  
Buffalo Grove, Hon. Jeffrey Braiman, Alternate Director  
Elk Grove Village, Hon. James Petri, Alternate Director  
Evanston, Wally Bobkiewicz, Alternate Director (6:18)  
Glenview, Todd Hileman, Alternate Director  
Hoffman Estates, Jim Norris, Director  
Kenilworth, Patrick Brennan, Director  
Morton Grove, Hon. John Thill, Alternate Director  
Mount Prospect, Hon. Steve Polit, Alternate Director  
Mount Prospect, Paul Hoefert, Director  
Niles, Steve Vinezeano, Alternate Director  
Palatine, Hon. Jim Schwantz, Alternate Director  
Park Ridge, Hon. Joe Sweeney, Director  
Prospect Heights, Anne Marrin, Alternate Director  
Rolling Meadows, Fred Vogt, Alternate Director  
Skokie, Hon. George Van Dusen, Director  
South Barrington, Mark Masciola, Director  
Wheeling, Jon Sfondilis, Director  
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Woody, Administrative Manager  
Derke Price, Agency Counsel, Ancel and Glink  
Louella Preston, Citizen of Niles



**August 14, 2013 Board of Directors Minutes**

Glencoe  
Inverness

Absent

Winnetka

**II. Pledge of Allegiance**

Chairman George Van Dusen led the Pledge of Allegiance.

**III. Approval of Minutes**

Director Sfondilis made a motion to approve the September 10, 11 and 12, 2013 meeting minutes as presented. Director Masciola seconded the motion. Ayes 16, Nays 0, Abstentions 0.

**Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the September and October payment requests. The September payments were comprised of the following: a total of \$1,172,196.76 with \$1,097,312.59 for the O&M Fund, \$37,645.61 from the General Fund and \$37,238.56 for the October Estimated Payroll. The October payments were comprised of the following: a total of \$1,158,769.55 with \$1,082,458.00 for the O&M Fund, \$39,045.99 from the General Fund and \$37,238.56 for the November Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of September with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Director Darch made a motion to accept the Treasurer’s Report. Alternate Director Marrin seconded the motion. The motion was approved. Ayes 16, Nays 0.

FY2015 Budget Timeline – Mr. Van Vooren reviewed the schedule to adopt the FY2015 Budget. The Executive Committee will take an initial review at its December meeting with final adoption of the budget at the April Board of Directors meeting.

**IV. Executive Session - None**

**V. New Business**

Resolution 2014-05 Honoring Al Rigoni – Chairman Van Dusen read the resolution honoring Al Rigoni’s service to the Agency and expressed his thanks for an exemplary tenure as Village Manager.

Director Norris made a motion to accept Resolution 2014-05. Alternate Director Petri seconded the motion. The motion was approved. Ayes 17, Nays 0.



**August 14, 2013 Board of Directors Minutes**

Recycling Incentive Program – Mr. Van Vooren reported for that the first six months of fiscal year 2014, rebate payments were at the minimum \$5 per ton floor price would be paid to Members for the Recycling Incentive Program. The value of recyclables averaged \$50 per ton, which does not cover the cost of processing the recyclables in the Groot contract. In addition, two communities dropped out of the program in the same first six months of this year, reducing the ability to reach the threshold for increased pricing for recyclables per the current contract. Individually, Members are able to obtain better deals by negotiating separately for their recyclables. Mr. Van Vooren reported that continued discussion for funding of programs through the RIP rebates would be under review to provide equity across the board to fund programs that all community residents participate in during the upcoming budget process.

Director Darch made a motion to accept Resolution 2014-06. Alternate Director Schwantz seconded the motion. The motion was approved. Ayes 17, Nays 0.

**VI. Executive Director's Report**

November Report – Mr. Van Vooren highlighted the pending Cook County Solid Waste Ordinance and indicated that Agency Counsel Price had reached out to the Attorney by request of the Executive Committee to pursue discussions but was informed said conversations were to go through county staff. Mr. Van Vooren will continue to monitor proceedings and will update the board. In addition, Mr. Van Vooren reported that staff had been looking into the possibility of moving its offices to the Wheeling Public Works Building. There would be costs associated with the move to build out an office space and acquire necessary items such as an elevator per building code requirements. He indicated that in 30-60 days, he may have a need to discuss this option with the full board.

Board of Directors Meeting Schedule 2014 – Mr. Van Vooren reviewed the meeting schedule for 2014 with the board. If meetings were to be cancelled, a notice would be sent out.

**VII. Old Business**

Solid Waste Management Plan Update – Presentation by CBI Shaw – Mr. Van Vooren reported that the three regional meetings had been completed in September. The Executive Committee worked with Shaw/CB&I to provide direction to the writing of the plan. The Executive Committee approved a scientific survey to be conducted for further insight up to 600 single-family and multi-family dwellings within the membership. He will share the results with the board and include information in the plan as appropriate.

FY2014 First Quarter Program Summary – Mr. Van Vooren reviewed the summary highlighting that there continues to be tremendous growth in the special collection programs. Mary Allen added that the Recycling Coordinators meeting held earlier in the week discussed many aspects of solid waste and recycling information. In addition, as part of an IEPA grant, she was able to develop a DVD and brochure for Cook County electronics reuse and recycling awareness. Copies of the DVD and brochure are available to Members for use in their communities. Mr. Van Vooren added that the annual Trashy Fashion Show would take place on Friday, November 15<sup>th</sup> in conjunction with America



**August 14, 2013 Board of Directors Minutes**

Recycles Day and that all were invited for the fun and educational event.

**VIII. Adjournment**

There being no further business, Alternate Director Petri made a motion to adjourn the meeting at 6:39 p.m. Director Sweeney seconded the motion. The motion was approved. Ayes 17, Nays 0.

**MOTION TO APPROVE TREASURER’S REPORT**

AYES

NAYS

ABSTENTIONS

Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Evanston, Wally Bobkiewicz  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Kenilworth, Patrick Brennan  
Morton Grove, Hon. John Thill  
Mount Prospect, Hon. Steve Polit  
Mount Prospect, Paul Hoefert  
Niles, Steve Vinezeano  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney  
Prospect Heights, Anne Marrin  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer



**August 14, 2013 Board of Directors Minutes**

**MOTION TO APPROVE RESOLUTION 2014-05**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Bill Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Evanston, Wally Bobkiewicz  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Kenilworth, Patrick Brennan  
Morton Grove, Hon. John Thill  
Mount Prospect, Hon. Steve Polit  
Mount Prospect, Paul Hoefert  
Niles, Steve Vinezeano  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney  
Prospect Heights, Anne Marrin  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer

*Material included in the Board of Directors packet for November 13, 2013:*

- . September 10, 2013 Meeting Minutes*
- . September 11, 2013 Meeting Minutes*
- . September 12, 2013 Meeting Minutes*
- . September and October Payment Request memo dated September 3, 2013*
- . FY2015 Budget Timeline memo dated September 3, 2013*
- . Resolution 2014-05 Honoring Al Rigoni*
- . November Executive Director's Report memo dated September 4, 2013*
- . Board of Directors Meeting Schedule memo dated*
- . Solid Waste Management Plan Update memo dated*
- . FY2014 First Quarter Program Summary memo dated*





**January 15, 2014 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**January 15, 2014**

**I. Call To Order**

Board Chairman Pro Tem Darch called the regular meeting of the Agency to order at 6:01 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director  
Barrington, Hon. Karen Darch, Director  
Elk Grove Village, Hon. James Petri, Alternate Director  
Elk Grove Village, Ray Rummel, Alternate Director  
Glenview, Hon. James Patterson, Alternate Director (6:04)  
Hoffman Estates, Jim Norris, Director  
Kenilworth, Patrick Brennan, Director  
Lincolnwood, Tim Wiberg, Alternate Director  
Morton Grove, Hon. John Thill, Alternate Director  
Morton Grove, Hon. Ryan Horne, Alternate Director  
Mount Prospect, Paul Hoefert, Director  
Niles, Hon. Rosemary Palicki, Alternate Director  
Palatine, Hon. Jim Schwantz, Alternate Director  
Park Ridge, Hon. Joe Sweeney, Director  
Prospect Heights, Anne Marrin, Alternate Director  
Rolling Meadows, Barry Krumstock, Alternate Director  
South Barrington, Mark Masciola, Director  
Wheeling, Jon Sfondilis, Director  
Wilmette, Timothy Frenzer, Director  
Winnetka, Hon. E. Gene Greable, Director  
Winnetka, Robert Bahan, Alternate Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Wooddy, Administrative Manager  
Derke Price, Agency Counsel, Ancel and Glink  
Rhonda Diamond, Glencoe League of Women Voters (6:33)



January 15, 2014 Board of Directors Minutes

Absent

Buffalo Grove  
Evanston  
Glencoe

Inverness  
Skokie

**II. Pledge of Allegiance**

Chairman Pro Tem Darch led the Pledge of Allegiance.

**III. Approval of Minutes**

Director Sweeney made a motion to approve the November 11, 2013 meeting minutes as presented. Director Thill seconded the motion. Ayes 17, Nays 0, Abstentions 0.

**Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the November and December payment requests. The November payments were comprised of the following: a total of \$1,324,402.13 with \$1,143,932.55 for the O&M Fund, \$42,508.70 from the General Fund and \$37,238.56 for the December Estimated Payroll. The December payments were comprised of the following: a total of \$1,054,779.71 with \$950,652.52 for the O&M Fund, \$48,269.35 from the General Fund and \$55,857.84 for the January Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of November with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstock made a motion to accept the Treasurer’s Report. Alternate Director Palicki seconded the motion. The motion was approved. Ayes 17, Nays 0.

**Executive Session**

Litigation – Upon a motion by Alternate Director Norris seconded by Alternate Director Thill, the Board entered into executive session, after a unanimous roll call vote, at 6:04 p.m., to discuss personnel matters under Section 2 (c)(1) of the Open Meetings Act to discuss lease of real estate property under section 2 (c)(5) of the Open Meetings Act and to review Executive Session minutes from the prior meeting. Staff and other attendees were recused at 6:04 p.m.

The Committee reconvened in its regular session at 6:33 p.m.

**New Business**

Matters Arising Out of Executive Session – Alternate Director Marrin made a motion to authorize the Chairman and Treasurer to authorize and are directed to negotiate and execute a lease that is acceptable to Corporate Counsel and that the Chairman and Treasurer find to be substantially



**January 15, 2014 Board of Directors Minutes**

consistent with those terms and directions approved by the Board in Executive Session. Director Sweeney seconded the motion. The motion was approved. Ayes 18, Nays 0.

Nomination Committee for Agency Officers and Executive Committee Members – Treasurer Norris reported that in the past, the Executive Committee has served as a nominating Committee for position openings. The Executive Committee is seeking a nominations for one elected official and one village manager to fill vacant positions on the Executive Committee. Interested elected officials are to contact Chairman Van Dusen and managers are to contact Treasurer Norris.

**IV. Executive Director’s Report**

January Report – Mr. Van Vooren highlighted that staff is continuing work on the budget and the building lease process with Wheeling Public Works.

**V. Old Business**

Solid Waste Management Plan Update –Mr. Van Vooren reported that the Executive Committee would be receiving the first draft of the Plan in the days ahead. The Executive Committee will review the draft at the next meeting with a presentation from Shaw/CB&I. Mr. Schilling reported on the scientific survey that was conducted in December for further insight up to 600 single-family and multi-family dwellings within the membership proportionate to the Agency’s demographics. The high level results of the survey include 1) 95% of all households are satisfied with their garbage collection service and 91% are satisfied with their recycling collection service; 2) 90% of all households recycle; 3) 71% of all households are aware of SWANCC's special collection programs for electronics, fluorescent light bulbs, batteries, medications and sharps; 4) Community newsletters are the preferred method of receiving information regarding solid waste programs; and 65% of all households are willing to pay extra on their garbage bills to have access to a household chemical waste drop-off facility.

**VI. Adjournment**

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:47 p.m. Director Sweeney seconded the motion. The motion was approved. Ayes 18, Nays 0.

**MOTION TO APPROVE TREASURER’S REPORT**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Bill Dixon



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Barrington, Hon. Karen Darch  
Elk Grove Village, Hon. James Petri  
Hoffman Estates, Jim Norris  
Kenilworth, Patrick Brennan  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney  
Prospect Heights, Anne Marrin  
Rolling Meadows, Barry Krumstock  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer  
Winnetka, Hon. E. Gene Greable

**MOTION TO APPROVE LEASE CONTRACT**

AYES

NAYS

ABSTENTIONS

Arlington Heights, Bill Dixon  
Barrington, Hon. Karen Darch  
Elk Grove Village, Hon. James Petri  
Glenview, Hon. James Patterson  
Hoffman Estates, Jim Norris  
Kenilworth, Patrick Brennan  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney  
Prospect Heights, Anne Marrin  
Rolling Meadows, Barry Krumstock  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer  
Winnetka, Hon. E. Gene Greable

**MOTION TO APPROVE EXECUTIVE COMMITTEE AS NOMINATING COMMITTEE**

AYES

NAYS

ABSTENTIONS



**January 15, 2014 Board of Directors Minutes**

Arlington Heights, Bill Dixon  
Barrington, Hon. Karen Darch  
Elk Grove Village, Hon. James Petri  
Glenview, Hon. James Patterson  
Hoffman Estates, Jim Norris  
Kenilworth, Patrick Brennan  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney  
Prospect Heights, Anne Marrin  
Rolling Meadows, Barry Krumstock  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer  
Winnetka, Hon. E. Gene Greable

*Material included in the Board of Directors packet for January 17, 2014:*

- . November 13 Meeting Minutes*
- . November and December Payment Request memo dated January 7, 2014*
- . Nominating Committee for Agency Officers and Executive Committee Members memo dated January 8, 2014*
- . January Executive Director's Report memo dated January 8, 2014*
- . Solid Waste Management Plan Update memo dated January 9, 2014*



**February 12, 2014 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**February 12, 2014**

**I. Call To Order**

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:00 p.m. at Oakton Community College Room 1506.

Attendance

- Arlington Heights, William Dixon, Alternate Director
- Barrington, Hon. Karen Darch, Director
- Buffalo Grove, Hon. Jeffrey Braiman, Director
- Elk Grove Village, Hon. James Petri, Alternate Director
- Elk Grove Village, Ray Rummel, Alternate Director
- Glencoe, Phil Kiraly, Alternate Director
- Glenview, Todd Hileman, Director
- Hoffman Estates, Jim Norris, Director
- Inverness, Sam Trakas, Alternate Director
- Lincolnwood, Tim Wiberg, Alternate Director
- Mount Prospect, Hon. Paul Hoefert, Director
- Niles, Hon. Rosemary Palicki, Alternate Director
- Park Ridge, Hon. Joe Sweeney, Director
- Rolling Meadows, Barry Krumstock, Alternate Director
- Skokie, Hon. George Van Dusen, Director
- South Barrington, Mark Masciola, Director
- Wheeling, Jon Sfondilis, Director
- Wilmette, Timothy Frenzer, Director

Others in Attendance

- Dave Van Vooren, Executive Director
- Steven Schilling, Assistant Executive Director
- Mary Allen, Recycling and Education Director
- Cameron Ruen, Marketing Coordinator
- Lisa Woody, Administrative Manager
- Derke Price, Agency Counsel, Ancel and Glink
- Peter Falcone, Village of Morton Grove

Absent

- Evanston
- Kenilworth
- Morton Grove

- Palatine
- Prospect Heights
- Winnetka



## February 14, 2013 Agency Board Meeting Minutes

### II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

### III. Approval of Minutes

Director Sweeney made a motion to approve the January 15, 2014 meeting minutes as presented. Alternate Director Palicki seconded the motion. Ayes 17, Nays 0, Abstentions 3.

#### **Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the January payment requests. The January payments were comprised of the following: a total of \$1,103,015.54 with \$1,023,790.84 for the O&M Fund, \$41,986.14 from the General Fund and \$37,238.56 for the February Estimated Payroll. There were no questions.

Treasurer's Report – Mr. Norris reviewed the Treasurer's Report for the month of December with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstock made a motion to accept the Treasurer's Report. Director Darch seconded the motion. The motion was approved. Ayes 17, Nays 0.

FY2015 Budget – Mr. Van Vooren reported that the Executive Committee had reviewed the FY2015 Budget at both the December and January meetings. He highlighted 1) the 3-year rolling average is decreased to 235, 731 tons which has an impact on the tipping fee because a smaller share of waste to cover the operating costs. In reviewing the Groot contract, should the CPI come in below 1.25% Groot will have to bring further supporting documentation to warrant the inflation floor of 2.5%. Staff has been in discussions with Groot regarding the appropriate CPI adjustment and the result could impact the proposed contract cost; 2) Authorization in the Budget to conclude negotiations to lease office space with Wheeling, total square footage and other items are pending; 3) Staff has also included an implementation line item for the Solid Waste Management Plan Update to spend for strategies of the plan such as revised contract pricing and model ordinances; 4) the environmental stewardship programs continue operation of all existing programs. Mr. Van Vooren noted that the electronics recycling program may change vendors as Original Equipment Manufacturers (OEM) payments are not stable. Staff has requested RFPs and will bring them to the Executive Committee for approval; 5) Finally, the debt service of \$1.55/ton reflects the last payment of bonds that are due on May 1, 2015.

Mr. Norris added that that policy highlights include that 1) the budget contains capital and moving costs that will yield savings of \$65,000 each year through the new leasing situation; 2) a 2.75% merit pool for staff; 3) the Recycling Incentive Program (RIP) has changed for this year with the Agency taking no initial payment with all rebates going to participating communities.



**February 12, 2014 Board of Directors Minutes**

**Executive Session - None**

**New Business**

Matters Arising Out of Executive Session – None

Nomination of Agency Officers and Executive Committee Members – Alternate Director Dixon made a motion to accept the nominations. Alternate Director Palicki seconded the motion. The motion was approved. Ayes 17, Nays 0. Mr. Norris expressed his thanks to Mr. Dixon for his service and thoughtful guidance to the Agency throughout his tenure as Village Manager.

Ordinance BD2014-01 – Remote Participation in Executive Committee Meetings – Director Norris made a motion to accept Ordinance BD2014-01. Director Hoefert seconded the motion. The motion was approved. Ayes 17, Nays 0.

**IV. Executive Director’s Report**

February Report – Mr. Van Vooren highlighted that staff is continuing work with Cook County for the solid waste ordinance regarding property taxes for a sold parcel of property titles with the Assessor’s Office and that legislative bills for electronics, paint and carpet stewardship were all introduced for the 2014 legislative session;.

**V. Old Business**

Solid Waste Management Plan Update – Mr. Schilling reviewed the timeline for the Solid Waste Management Plan Update.

FY2014 Program Update – Ms. Allen presented the program totals and comparison from the previous year. As a general trend, collections have increased. She highlighted aspects of community outreach and education, waste grant recipients, presentations and community events.

**VI. Adjournment**

There being no further business, Alternate Director Wiberg made a motion to adjourn the meeting at 6:35 p.m. Director Darch seconded the motion. The motion was approved. Ayes 17, Nays 0.





February 12, 2014 Board of Directors Minutes

**MOTION TO APPROVE TREASURER'S REPORT**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Glencoe, Phil Kiraly  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Lincolnwood, Tim Wiberg  
Mount Prospect, Hon. Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Park Ridge, Hon. Joe Sweeney, Director  
Rolling Meadows, Barry Krumstock  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer

**MOTION TO ACCEPT EXECUTIVE COMMITTEE NOMINATIONS**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Glencoe, Phil Kiraly  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Lincolnwood, Tim Wiberg  
Mount Prospect, Hon. Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Park Ridge, Hon. Joe Sweeney, Director  
Rolling Meadows, Barry Krumstock  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer



February 12, 2014 Board of Directors Minutes

**MOTION TO APPROVE ORDINANCE BD2014-01**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Glencoe, Phil Kiraly  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Lincolnwood, Tim Wiberg  
Mount Prospect, Hon. Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Park Ridge, Hon. Joe Sweeney, Director  
Rolling Meadows, Barry Krumstock  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer

*Material included in the Board of Directors packet for February 12, 2014:*

- . January 15 Meeting Minutes*
- . January Payment Request memo dated January 30, 2014*
- . Fiscal Year 2015 Budget memo dated February 6, 2014*
- . Report of the Nominating Committee memo dated February 4, 2014*
- . Ordinance to Provide for Electronic Participation in Executive Committee Meetings memo dated February 6, 2014*
- . February Executive Director's Report memo dated February 6, 2014*
- . Solid Waste Management Plan Update memo dated February 7, 2014*
- . Program Summary for September - December, 2013 memo dated January 16, 2014*



**March 12, 2014 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**March 12, 2014**

**I. Call To Order**

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:01 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director  
Barrington, Hon. Tim Roberts, Alternate Director  
Buffalo Grove, Hon. Jeffrey Braiman, Director  
Elk Grove Village, Hon. James Petri, Alternate Director  
Elk Grove Village, Ray Rummel, Alternate Director  
Evanston, Wally Bobkiewicz (6:13)  
Glencoe, Phil Kiraly, Alternate Director  
Glenview, Todd Hileman, Director  
Hoffman Estates, Jim Norris, Director  
Inverness, Sam Trakas, Alternate Director  
Lincolnwood, Tim Wiberg, Alternate Director  
Morton Grove, Hon. John Thill, Director  
Mount Prospect, Hon. Paul Hoefert, Director  
Niles, Hon. Rosemary Palicki, Alternate Director  
Palatine, Hon. Jim Schwantz, Alternate Director  
Park Ridge, Hon. Joe Sweeney, Director  
Prospect Heights, Anne Marrin, Alternate Director  
Rolling Meadows, Barry Krumstok, Alternate Director  
Skokie, Hon. George Van Dusen, Director  
South Barrington, Mark Masciola, Director  
Wheeling, Jon Sfondilis, Director  
Wilmette, Timothy Frenzer, Director

Others in Attendance

Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Woody, Administrative Manager  
Derke Price, Agency Counsel, Ancel and Glink  
Christina Seibert, CB&I/Shaw Environmental  
Louella Preston, Niles



**March 12, 2014 Board of Directors Minutes**

Rhonda Diamond, Glencoe League of Women Voters  
Sheri Latash, Glenview League of Women Voters  
Michael Drennen, Evanston

Kenilworth

Absent

Winnetka

**II. Pledge of Allegiance**

Chairman Van Dusen led the Pledge of Allegiance.

**III. Approval of Minutes**

Director Sweeney made a motion to approve the February 12, 2014 meeting minutes as presented. Alternate Director Petri seconded the motion. Ayes 20, Nays 0, Abstentions 1.

**IV. Public Hearing for FY2015 Annual Budget**

FY2015 Budget – Mr. Van Vooren reported that staff and the Executive Committee had reviewed the FY2015 Budget at the December, January and February meetings. He highlighted 1) staff had been in discussions with Groot regarding the appropriate CPI adjustment resulting in a 1.65% CPI increase, well below the 2.5% floor; 2) the current electronics recycling vendor contract expires in late March. Bids were requested for a new contract with a recommended vendor to finalize a new contract. There will be a budget impact for this program, as some items will produce revenue, while others will be expenditures; and 3) the new tipping rate will be \$58.99/ton, which is \$0.24 below the projected tipping fee.

Director Hileman made a motion to close the public hearing on the budget. Director Sweeney seconded the motion. Ayes 20, Nays 0.

**V. Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the February payment requests. The February payments were comprised of the following: a total of \$1,074,346.01 with \$991,563.60 for the O&M Fund, \$45,543.85 from the General Fund and \$37,238.56 for the March Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of January with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstok made a motion to accept the Treasurer’s Report. Director Thill seconded the motion. The motion was approved. Ayes 20, Nays 0.



**March 12, 2014 Board of Directors Minutes**

**VI. Executive Session - None**

**VII. New Business**

Executive Session Minutes – Alternate Director Palicki made a motion to approve and not release the January 15, 2014 Executive Session Minutes which was seconded by Alternate Director Wiberg, and the motion was unanimously approved. Ayes 20, Nays 0, Abstentions 1.

**VIII. Public Hearing for 2014 Solid Waste Management Plan Update**

Solid Waste Management Plan Update – Mr. Van Vooren reviewed the timeline for the Solid Waste Management Plan Update. Mr. Van Dusen asked for comments from the Board of Directors and the public regarding the recommendations of the update.

Alternate Director Krumstok asked for the Executive Committee to make the recommendation for the ability to take waste to other facilities to be prioritized in discussions. Director Masciola thanked the Executive Committee and staff for their work on the update.

Rhonda Diamond asked if there was a future diversion rate goal past the current 40% diversion rate. Christina Seibert explained that data collection is a priority in this plan in that current numbers are limited for data tracking, creating difficulty in determining an accurate current diversion rate and future diversion rate at this time. Mr. Norris added that each Member operates differently, exacerbating the diversion rate issue. Michael Drennen asked the board to consider additional opportunities for residents to provide input or concern in Agency matters in general to incite, inspire and activate community engagement. He also emphasized the need for more leadership in the resource management arena.

The Solid Waste Management Plan Update public hearing closed.

**IX. Old Business**

**X. Executive Director's Report**

March Report – Mr. Van Vooren highlighted 1) auditing services bids will be discussed with the Executive Committee after review by a small subgroup of Member finance directors and Treasurer Norris; 2) legislative bills related to extended Producer Responsibility and infrastructure development for collections are currently progressing through the State legislative process; and 3) lease negotiations have concluded under budget for new office space and we are now finalizing the architectural drawings for building permits.

**XI. Adjournment**

There being no further business, Alternate Director Petri made a motion to adjourn the meeting at 6:29 p.m. Director Thill seconded the motion. The motion was approved. Ayes 21, Nays 0.



March 12, 2014 Board of Directors Minutes

**MOTION TO APPROVE TREASURER'S REPORT**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Tim Roberts  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Glencoe, Phil Kiraly  
Glenview, Todd Hileman  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Hon. Paul Hoefert  
Niles, Hon. Rosemary Palicki  
Palatine, Hon. Jim Schwantz  
Park Ridge, Hon. Joe Sweeney, Director  
Prospect Heights, Anne Marrin  
Rolling Meadows, Barry Krumstok  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola  
Wheeling, Jon Sfondilis  
Wilmette, Timothy Frenzer

*Material included in the Board of Directors packet for March 12, 2014:*



**March 12, 2014 Board of Directors Minutes**

- . *February 12 Meeting Minutes*
- . *February Payment Request memo dated March 3, 2014*
- . *Public Hearing, Fiscal Year 2015 Budget, memo dated March 4, 2014*
- . *Draft Solid Waste Management Plan Update memo dated March 7, 2014*
- . *March Executive Director's Report memo dated March 4, 2014*
- . *2014 Illinois Legislative Session memo dated February 18, 2014*



**April 9, 2014 Agency Board Meeting Minutes**

**SOLID WASTE AGENCY OF NORTHERN COOK COUNTY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**April 9, 2014**

**I. Call To Order**

Board Chairman Van Dusen called the regular meeting of the Agency to order at 6:02 p.m. at Oakton Community College Room 1606.

Attendance

Arlington Heights, William Dixon, Alternate Director  
Barrington, Hon. Karen Darch, Director  
Buffalo Grove, Hon. Jeffrey Braiman, Director  
Elk Grove Village, Hon. James Petri, Alternate Director  
Elk Grove Village, Ray Rummel, Alternate Director  
Hoffman Estates, Jim Norris, Director  
Inverness, Sam Trakas, Alternate Director  
Kenilworth, Patrick Brennan, Director  
Lincolnwood, Tim Wiberg, Alternate Director  
Morton Grove, Hon. John Thill, Director  
Mount Prospect, Hon. Paul Hoefert, Director  
Mount Prospect, Hon. Steve Polit, Alternate Director (6:10)  
Niles, Steve Vinezeano, Alternate Director  
Park Ridge, Hon. Joe Sweeney, Director  
Rolling Meadows, Barry Krumstok, Alternate Director  
Skokie, Hon. George Van Dusen, Director  
South Barrington, Mark Masciola, Director

Others in Attendance

Pardeep Deol, Acting Village Manager, Prospect Heights  
Dave Van Vooren, Executive Director  
Steven Schilling, Assistant Executive Director  
Mary Allen, Recycling and Education Director  
Cameron Ruen, Marketing Coordinator  
Lisa Woody, Administrative Manager  
Derke Price, Agency Counsel, Ancel and Glink  
Rhonda Diamond, Glencoe League of Women Voters





**April 9, 2014 Board of Directors Minutes**

Absent

Evanston  
Glenview  
Glencoe  
Palatine

Wheeling  
Wilmette  
Winnetka

**II. Pledge of Allegiance**

Chairman Van Dusen led the Pledge of Allegiance.

**III. Approval of Minutes**

Director Sweeney made a motion to approve the March 12, 2014 meeting minutes as presented. Director Thill seconded the motion. Ayes 14, Nays 0, Abstentions 1.

**IV. Financial Update**

Payment Request – Mr. Norris reported that the Executive Committee approved the March payment requests. The March payments were comprised of the following: a total of \$920,509.41 with \$844,203.99 for the O&M Fund, \$39,066.86 from the General Fund and \$37,238.56 for the April Estimated Payroll. There were no questions.

Treasurer’s Report – Mr. Norris reviewed the Treasurer’s Report for the month of February with revenues and expenditures that tie directly to the budget line items and indicate what has been spent in the fiscal year to date along with the percent remaining.

Alternate Director Krumstok made a motion to accept the Treasurer’s Report. Director Darch seconded the motion. The motion was approved. Ayes 15, Nays 0.

FY2015 Budget and Appropriation Ordinance 2014-02 – Mr. Van Vooren reported that staff and the Executive Committee had reviewed the FY2015 Budget at the December, January and February meetings. He highlighted that the new tipping rate will be \$58.99/ton, which is \$0.24 below the projected tipping fee.

Director Darch made a motion to accept the FY2015 Budget. Director Thill seconded the motion. The motion was approved. Ayes 15, Nays 0.

**V. Executive Session – None**

**VI. New Business**



April 9, 2014 Board of Directors Minutes

## **VII. Old Business**

Adoption of Solid Waste Management Plan Update – Mr. Van Vooren reviewed the process that resulted in the Solid Waste Management Plan Update document including the 1) informational presentations made by Corporation Counsel Julian D’Esposito, Chris Martel of CDM, Walter Willis of SWALCO and Devin Moose of CB&I; 2) multiple presentations to the Executive Committee and Board of Directors by CB&I; 3) three regional public meetings totaling 100 participants; 4) working with the Executive Committee to establish a set of recommendations from background work; and 5) a public hearing and written comment period totaling 30 comments from the public. The implementation of this plan will be driven by the Executive Committee and the Board of Directors.

Director Thill inquired how many of the SWANCC Members have Commercial Waste Franchises. Mr. Van Vooren reported that 9 of the 23 Members have franchises.

Director Norris made a motion to accept the Solid Waste Management Plan Update. Director Masciola seconded the motion. The motion was approved. Ayes 15, Nays 0.

## **VIII. Executive Director’s Report**

April Report – Mr. Van Vooren highlighted 1) auditing services bids were discussed with the Executive Committee and chose to retain the current financial service provider, Miller Cooper; 2) staff continues to work with Wheeling to finalize plans for build out and move in July; and 3) legislative bills related to Commercial Waste Franchises and Extended Producer Responsibility and infrastructure development for collections are currently progressing through the State legislative process and will continue to provide updates on these bills.

## **IX. Adjournment**

There being no further business, Director Hoefert made a motion to adjourn the meeting at 6:33 p.m. Alternate Director Dixon seconded the motion. The motion was approved. Ayes 16, Nays 0.



April 9, 2014 Board of Directors Minutes

**MOTION TO APPROVE TREASURER'S REPORT**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Kenilworth, Patrick Brennan  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Hon. Paul Hoefert  
Niles, Steve Vinezeano  
Park Ridge, Hon. Joe Sweeney  
Rolling Meadows, Barry Krumstok  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola

**MOTION TO APPROVE BUDGET ORDINANCE 2014-02**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Kenilworth, Patrick Brennan  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Hon. Paul Hoefert  
Niles, Steve Vinezeano  
Park Ridge, Hon. Joe Sweeney  
Rolling Meadows, Barry Krumstok  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola



April 9, 2014 Board of Directors Minutes

**MOTION TO APPROVE SOLID WASTE MANAGEMENT UPDATE**

AYES

NAYS

ABSTENTIONS

Arlington Heights, William Dixon  
Barrington, Hon. Karen Darch  
Buffalo Grove, Hon. Jeffrey Braiman  
Elk Grove Village, Hon. James Petri  
Hoffman Estates, Jim Norris  
Inverness, Sam Trakas  
Kenilworth, Patrick Brennan  
Lincolnwood, Tim Wiberg  
Morton Grove, Hon. John Thill  
Mount Prospect, Hon. Paul Hoefert  
Niles, Steve Vinezeano  
Park Ridge, Hon. Joe Sweeney  
Rolling Meadows, Barry Krumstok  
Skokie, Hon. George Van Dusen  
South Barrington, Mark Masciola

*Material included in the Board of Directors packet for April 9, 2014:*

- . March 12, 2014 Meeting Minutes*
- . March Payment Request memo dated April 3, 2014*
- . Fiscal Year 2015 Budget*
- . Solid Waste Management Plan Update memo dated April 4, 2014*
- . March Executive Director's Report memo dated April 3, 2014*