



May 8, 2002 Agency Board Meeting Minutes
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SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING
MINUTES

May 8, 2002

I. Call to Order

Chairman Van Dusen called the meeting to order at 6:04 p.m. in the Chicago Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Barrington, Robert Irvin, Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Edmund Moran, Jr., Director
Hoffman Estates, James Norris, Director
Lincolnwood, Robert Bocwinski, Alternate Director
Morton Grove, Teresa Liston, Director
Mount Prospect, Timothy Corcoran, Director
Mount Prospect, Gerald Farley, Alternate Director
Niles, Louella Preston, Director
Prospect Heights, Edward Rotchford, Director
Prospect Heights, Thomas O'Donoghue, Alternate Director
Skokie, George Van Dusen, Director
Skokie, Albert Rigoni, Alternate Director
South Barrington, David Pierce, Director
Wheeling, James Grabowski, Alternate Director
Wilmette, Michael Earl, Director
Winnetka, Douglas Williams, Alternate Director

Attendance

Mary S. Allen, Recycling and Education Director
C. Brooke Beal, Executive Director
Ken Bonder, Chief Financial Officer, Village of Palatine
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth Gresham, Executive Secretary
Candice Messerschmidt, Executive Secretary
Steven Schilling, Assistant Executive Director



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I. Call to Order (continued)

Absent

Glencoe	Palatine
Glenview	Park Ridge
Inverness	Rolling Meadows
Kenilworth	

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Rotchford moved, Alternate Director Petri seconded, to approve the April 10, 2002 Meeting minutes. The motion was approved; Director Corcoran abstained.

On a motion by Director Norris, seconded by Director Rotchford, to accept the April 10, 2002 Meeting executive session minutes. The motion was approved; Director Corcoran abstained.

IV. Financial Update

Secretary/Treasurer Balling reported that the Executive Committee approved the April 2002 payment request in the amount of \$984,792.82; comprised of \$87,971.84 from the General Fund and \$896,820.98 from the Operations Fund. There were no questions.

Mr. Beal asked for attendance from all board members at the next board meeting to vote on the bond defeasance project to reduce costs. He requested that member certificates be filled out and returned as soon as possible to close the deal by the end of June. Director Rotchford asked about the reduction in cost and Mr. Beal responded that debt service would be reduced from \$17.50/ton to about \$10.00/ton.

V. Executive Session

A motion by Director Rotchford, seconded by Alternate Director Petri, to enter into executive session at 6:11 p.m. to discuss litigation under Section 2(c)(11) of the Open Meetings Act and personnel under Section 2(c)(1) of the Open Meetings Act. After a roll call vote, the motion was unanimously approved. The Board returned to open session at 6:39 p.m.



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VI. Old Business - None

Mr. Balling was authorized to present the Executive Committee's recommendation for compensation for the Executive Director from April 30, 2002.

VII. New Business

A motion by Alternate Director Balling, seconded by Director Rotchford, to adopt Resolution 2003-01 honoring Candice L. Messerschmidt. The motion was unanimously approved.

Mr. Beal suggested that the next board meeting be changed from June 12, 2002 to June 19, 2002, due to scheduling conflicts and the importance of closing the bond transaction.

Chairman Van Dusen moved, Director Preston seconded, to approve the rescheduling of the next board meeting to June 19, 2002.

VIII. Adjournment

There being no further business, Director Rotchford moved, seconded by Chairman Van Dusen, to adjourn the meeting at 6:48 p.m.



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MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

NAYS

ABSENT

Arlington Heights
Barrington
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Mount Prospect
Morton Grove
Niles
Prospect Heights
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

Glencoe
Glenview
Inverness
Kenilworth
Palatine
Park Ridge
Rolling Meadows

Material included in the Board packet for May 8, 2002:

. April 10, 2002 Meeting Minutes

. April Payment Information memo dated 5/01/2002

. Annual Performance Review for C. Brooke Beal dated 4/30/02 (confidential)

Handouts: None



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

June 19, 2002

I. Call to Order

Chairman Van Dusen called the rescheduled regular meeting of the Agency to order at 6:10 p.m. in the Chicago Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Edmund Moran, Jr., Director
Hoffman Estates, James Norris, Director
Lincolnwood, Robert Bocwinski, Alternate Director
Mount Prospect, Paul Hoefert, Alternate Director
Niles, Louella Preston, Director
Prospect Heights, Edward Rotchford, Director
Prospect Heights, Thomas O'Donoghue, Alternate Director
Skokie, George Van Dusen, Director
South Barrington, David Pierce, Director
Wheeling, James Grabowski, Alternate Director
Wilmette, Michael Earl, Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
C. Brooke Beal, Executive Director
Barbara Chevalier, Speer Financial
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Lewis Greenbaum, Attorney, Katten Muchin Zavis Rosenman
Elizabeth C. Gresham, Executive Secretary
John Peterson, Legg Mason Wood Walker, Inc.
Steven Schilling, Assistant Executive Director
Al Steinhoff, Supervisor of Street Department, City of Rolling Meadow
David Yahn, Environmental Health Director, Village of Palatine



June 19, 2002 Agency Board Meeting Minutes
Page 2

I. Call to Order (continued)

Absent

Barrington	Morton Grove
Glencoe	Palatine
Glenview	Park Ridge
Inverness	Rolling Meadows
Kenilworth	

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Director Rotchford moved, Alternate Director Petri seconded, to approve the May 8, 2002 Meeting minutes. The motion was adopted.

Director Rotchford moved, Alternate Director Petri seconded, to approve the May 8, 2002 Meeting executive session minutes. The motion was adopted.

IV. Financial Update

Secretary/Treasurer Balling reported that the Executive Committee approved the May 2002 payment request in the amount of \$1,883,051.27; comprised of \$40,438.86 from the General Fund and \$1,842,612.41 from the Operations Fund. There were no questions.

Mr. Beal presented a report on the Proposed Debt Restructuring:

- The Agency currently has three series of bonds outstanding: \$24.635 million of Series 1992 tax-exempt bonds (balefill), \$3.23 million of Series 1994 bonds (balefill) and \$24.52 million of Series 1995A private activity bonds (GTS).
- The State of Illinois purchased 290 acres from the Agency for \$21 million, which will be used to either defease or redeem the Series 1995A bonds. There is also flexibility to defease or redeem more bonds after the remainder of the balefill property is sold to a private sector developer.
- The summary of the transaction to be approved is for the \$21 million, plus a proportional amount of the debt service reserve fund, to be used to defease all but \$2.31 million of the Series 1995A bonds. These bonds will be reduced from \$24.5 million to \$2.31 million in principal amount.



June 19, 2002 Agency Board Meeting Minutes

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- The Agency will also refund all the Series 1992 bonds with up to \$24.2 million of new Series 2002 variable interest rate bonds. This will give the Agency flexibility later in defeasing the bonds and also give the best current market price. The current rate for the bonds would be about 2.25%. The Agency will purchase an interest rate cap at 4.75% for the next 24 months. All the fees are included.
- The Agency's debt service fund for the Series 1992 bonds is currently invested in a repurchase agreement with JP Morgan that yields 6.97%, however, the funds must be used to defease the Series 1992 bonds. The debt service reserve will be brought down from the \$6 million level to approximately \$900,000, which makes up the 1994 and 1995 debt service reserve.
- The Agency's savings over the current interest rate, net of fees, would be about \$4.2 million. After this debt restructuring the total debt will drop to \$28.34 million from \$52.385 million. The average debt service cost will drop from \$6 million to under \$2.8 million annually.
- Remarketing fees and a few other minor fees will bring the debt service for this fiscal year to about \$3 million. The underwriter fees are \$6.95 per \$1,000 per bond. There are three resolutions that need to be passed: Master Bond Resolution 2002-02, First Supplemental Resolution 2002-03 and Defeasance Resolution 2002-04.

Mr. Hoefert of Mount Prospect asked that he be recorded as abstaining from these matters because he is employed by the Northern Trust Company which is providing a letter of credit for the Bonds.

Mr. Beal introduced Agency bond counsel, Lew Greenbaum from Katten Muchin Zavis and Rosenman, the financial advisor, Barbara Chevalier from Speer Financial and the Agency underwriter, John Peterson from Legg Mason Wood Walker, Inc.

After discussion, a motion was made by Director Norris to approve Resolution 2002-02 and seconded by Alternate Director Petri. A roll call vote was taken and the resolution was adopted.

A motion was made by Director Rotchford to approve Resolution 2002-03 and seconded by Alternate Director Petri. A roll call vote was taken and the resolution was adopted.

A motion was made by Director Rotchford to approve Resolution 2002-04 and seconded by Alternate Director Petri. A roll call vote was taken and the resolution was adopted.

A motion was made by Director Rotchford to approve the FY2003 Project Budget Amendment and seconded by Alternate Director Petri. A roll call vote was taken and the resolution was adopted.



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V. Executive Session - None

VI. Old Business - None

VII. New Business

Chairman Van Dusen announced that there would not be a Board of Directors Meeting for July.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:27 p.m.



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MOTION TO APPROVE RESOLUTION 2002-02

AYES

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Niles
Prospect Heights
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

NAYS

ABSTAIN

Mount Prospect

ABSENT

Barrington
Glencoe
Glenview
Inverness
Kenilworth
Morton Grove
Palatine
Park Ridge
Rolling Meadows



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MOTION TO APPROVE RESOLUTION 2002-03

AYES

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Niles
Prospect Heights
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

NAYS

ABSTAIN

Mount Prospect

ABSENT

Barrington
Glencoe
Glenview
Inverness
Kenilworth
Morton Grove
Palatine
Park Ridge
Rolling Meadows



June 19, 2002 Agency Board Meeting Minutes
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MOTION TO APPROVE RESOLUTION 2002-04

AYES

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Hoffman Estates
Lincolnwood
Niles
Prospect Heights
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

NAYS

ABSTAIN

Mount Prospect

ABSENT

Barrington
Glencoe
Glenview
Inverness
Kenilworth
Morton Grove
Palatine
Park Ridge
Rolling Meadows



June 19, 2002 Agency Board Meeting Minutes
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MOTION TO APPROVE FY2003 PROJECT BUDGET AMENDMENT

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Arlington Heights		Mount Prospect	Barrington
Buffalo Grove			Glencoe
Elk Grove Village			Glenview
Evanston			Inverness
Hoffman Estates			Kenilworth
Lincolnwood			Morton Grove
Niles			Palatine
Prospect Heights			Park Ridge
Skokie			Rolling Meadows
South Barrington			
Wheeling			
Wilmette			
Winnetka			

Material included in the Board packet for June 19, 2002:

- . May 8, 2002 Meeting Minutes*
- . May Payment Information memo dated 6/13/2002*
- . Summary of Proposed Debt Restructuring Transactions*
- . Summary of SWANCC's Educational Programs & Awards and Community Programs & Collections*

Handouts: FY 2003 Project Budget



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

August 14, 2002

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:05 p.m. in the Chicago Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Edmund Moran, Jr., Director
Glencoe, Anthony Ruzicka, Jr., Director
Hoffman Estates, James Norris, Director
Lincolnwood, Robert Bocwinski, Alternate Director
Morton Grove, Teresa Hoffman Liston, Director
Mount Prospect, Gerald Farley, Alternate Director
Mount Prospect, Paul Hoefert, Alternate Director
Niles, Louella Preston, Director
Palatine, Michael Cassidy, Alternate Director
Skokie, Albert Rigoni, Alternate Director
Skokie, George Van Dusen, Director
South Barrington, David Pierce, Director
Wheeling, Guy Kolberg, Alternate Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Executive Secretary
Ted Notz, Mesirow Stein Development Services
Steven Schilling, Assistant Executive Director
Dan Walsh, Mesirow Stein Development Services



August 14, 2002 Agency Board Meeting Minutes

I. Call to Order (continued)

Absent

Barrington	Park Ridge
Glenview	Prospect Heights
Inverness	Rolling Meadows
Kenilworth	Wilmette

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Alternate Director Petri moved, Alternate Director Cassidy seconded, to approve the June 19, 2002 Meeting minutes. The motion was unanimously approved. Alternate Director Kolberg of the Village of Wheeling abstained.

IV. Financial Update

Secretary/Treasurer Balling reported that the Executive Committee approved the July 2002 payment request in the amount of \$1,205,697.63; comprised of \$102,837.65 from the General Fund, \$837,066.64 from the Operations Fund and \$265,793.34 from the Financing Cost of Issuance. There were no questions.

True-Up – Mr. Beal updated the Board on the 2002 Fiscal Year True-Up. Mr. Beal reviewed the proposed Fixed Costs and Operation and Maintenance true-up calculations and noted that there was no reduction in the tipping fee this year. He stated that the true-up, whether a refund or additional fee, would be divided into four installments starting with the September billing. Mr. Balling noted that these would be credits and assessments on the invoices. There were no questions.

A motion was made by Alternate Director Balling to approve the 2002 True-Up as submitted and seconded by Alternate Director Petri. A roll call vote was taken and the motion was approved.

V. Executive Session - A motion by Director Preston, seconded by Alternate Director Petri, to enter into executive session at 6:15 p.m. to discuss real estate disposition under Section



August 14, 2002 Agency Board Meeting Minutes

2(c)(6) of the Open Meetings Act. After a roll call vote, the motion was unanimously approved. The Board returned to open session at 6:47 p.m.

VI. Old Business - None

VII. New Business

A motion to add Resolution 2002-05 to the Agenda was made by Director Pierce and seconded by Alternate Director Balling. The motion was unanimously approved.

A motion to adopt Resolution 2002-05 was made by Director Pierce and seconded by Alternate Director Petri. A roll call vote was taken and the motion was adopted.

A motion to name the Executive Committee as the nominating committee for the two open positions on the Executive Committee was made by Alternate Director Balling and seconded by Director Norris. The motion was unanimously approved.

Chairman Van Dusen announced that there would not be a September 4, 2002, Board of Directors meeting.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:50 p.m.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

August 14, 2002 Agency Board Meeting Minutes

MOTION TO APPROVE RESOLUTION 2002-05

AYES

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Niles
Palatine
Skokie
South Barrington
Wheeling
Winnetka

NAYS

ABSTAIN

ABSENT

Barrington
Glenview
Inverness
Kenilworth
Prospect Heights
Park Ridge
Rolling Meadows
Wilmette

Material included in the Board packet for August 14, 2002:

- . June 19, 2002 Meeting Minutes*
- . August Payment Information memo dated 8/8/2002*
- . FY 2002 True-Up*
- . Remaining Balefill Property Disposition*
- . Agency Nominating Committee for Agency Officers and Executive Committee Appointment*

Handouts: Resolution 2002-05



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

November 13, 2002

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:03 p.m. in the Chicago Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Roger Crum, Director
Glencoe, Paul Harlow, Director
Hoffman Estates, James Norris, Director
Morton Grove, Teresa Hoffman Liston, Director
Mount Prospect, Gerald Farley, Alternate Director
Mount Prospect, Paul Hoefert, Alternate Director
Niles, Louella Preston, Director
Prospect Heights, Edward Rotchford, Director
Skokie, George Van Dusen, Director
South Barrington, David Pierce, Director
Wheeling, Greg Klatecki, Director
Wheeling, F. Wallace Douthwaite, Alternate Director
Wilmette, Michael Earl, Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Reid Bateman, Assistant Public Works Director, City of Rolling Meadows
C. Brooke Beal, Executive Director
Ken Bonder, Chief Financial Officer, Village of Palatine
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Executive Secretary
Leslie Handler, Education Coordinator
Pat Hanley, Corporate Counsel, Village of Skokie
Steven Schilling, Assistant Executive Director



November 13, 2002 Agency Board Meeting Minutes

I. Call to Order (continued)

Absent

Barrington	Lincolnwood
Glenview	Palatine
Inverness	Park Ridge
Kenilworth	Rolling Meadows

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Approval of Minutes

Alternate Director Petri moved, Director Norris seconded, to approve the August 14, 2002 Meeting minutes. The motion was unanimously approved. Director Rotchford and Director Douthwaite abstained.

Director Norris moved, Petri seconded, to approve the August 14, 2002 Executive Session minutes. The motion was unanimously approved. Director Rotchford and Director Douthwaite abstained.

IV. Financial Update

Secretary/Treasurer Balling reported that the Executive Committee approved the October 2002 payment request in the amount of \$1,097,838.71; comprised of \$126,702.98 from the General Fund, \$942,942.03 from the Operations Fund and \$28,193.70 from the Debt Service Fund. There were no questions.

Mr. Balling turned the floor over to Mr. Beal to discuss bond defeasance and the sale of the Balefill property. He gave a summary of the entire Balefill project. The project began in 1985 when the Northwest Municipal Conference's (NWMC) request to study the feasibility of developing a landfill in the Poplar Creek Forest Preserve was denied by the Forest Preserve District of Cook County. The Conference entered into an option to purchase land from Chicago Gravel in 1986, which later became the site for the intended Balefill project. The Conference asked the U.S. Army Corp of Engineers if they had jurisdiction over this property and on two occasions, April 17, 1986 and March 4, 1987 were told that the site was not under their jurisdiction.



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On November 16, 1987, zoning for the Balefill was approved by Cook County and the U.S. Army Corp of Engineers reversed their opinion and claimed jurisdiction over ponds due to the presence of migratory birds on the site. The Villages of Bartlett and Wayne and the Cities of Elgin and South Elgin, as well as local residents, filed the first of five suits, which contested Cook County's approval of the facility. The Solid Waste Agency was formed in May of 1988 to complete the Conference's solid waste management plan and to complete the Balefill project.

The Agency was successful at each and every lawsuit, two of which went to the Illinois State Supreme Court, which ruled in favor of the Agency. Most of the siting law and procedures for landfills in Cook County and the State of Illinois came from the Balefill.

The Agency received IEPA approval but was denied a permit twice by the U.S, Army Corps of Engineers. After denial of permits and lengthy debate, the Agency filed an appeal with the U.S. Supreme Court and in January of 2001, the Supreme Court overturned the decision of the lower Court and the Agency commenced Balefill planning. At this time a bill was being passed to strip the Balefill of its IEPA permit and the State of Illinois offered to purchase part of the property.

After lengthy negotiations the Agency agreed to sell the land to the State of Illinois for \$21 million. Abbott Development purchased the Kane County Balefill property and the remainder of the land was sold to Realen Homes. Based on the property sales of \$36,850,480 and the total project costs of \$32,580,383, the Agency netted \$4,270,097 in revenue from the Balefill project.

Mr. Beal stated that the proceeds from the Realen sale must be used to retire additional debt. He asked that the Board pass the resolution to delegate the authority to the Executive Committee to retire the bonds that needed to be retired under the tax law.

On a motion by Director Earl to adopt Resolution 2002-06 providing for the Bond Defeasance from Balefill Land Sale proceeds and seconded by Director Preston, a roll call vote was taken and the motion was adopted.

V. Executive Session - None

VI. Old Business – A motion to recommend President Nancy Canafax of Wilmette to fill the vacant position on the Executive Committee and Trustee Tim Corcoran to fill the position as Vice Chairman of the Agency was made by Director Rotchford and seconded by Alternate Director Balling. The motion was unanimously approved.



November 13, 2002 Agency Board Meeting Minutes

Chairman Van Dusen announced that there would not be a December 11, 2002, Board of Directors meeting.

VII. New Business

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:28 p.m.



August 14, 2002 Agency Board Meeting Minutes

MOTION TO APPROVE RESOLUTION 2002-06

AYES

NAYS

ABSTAIN

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Prospect Heights
Skokie
South Barrington
Wheeling
Wilmette
Winnetka

Barrington
Glenview
Inverness
Kenilworth
Lincolnwood
Palatine
Park Ridge
Rolling Meadows

Material included in the Board packet for November 13, 2002:

- . August 14, 2002 Meeting Minutes*
- . August 14, 2002 Executive Session Minutes*
- . October Payment Information memo dated 8/8/2002*
- . Proposed Bond Defeasance Memo*

Handouts:

Annual Report
Balefill Memo
Resolution 2002-06
MSW Management Article, "Curbside Recycling"



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

December 10, 2003 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

December 10, 2003

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:13 p.m. in the Congress Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, Gary Parrin, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Roger Crum, Alternate Director
Glencoe, Anthony Ruzicka, Jr., Director
Hoffman Estates, James Norris, Director
Morton Grove, James Karp, Alternate Director
Mount Prospect, Timothy Corcoran, Director
Niles, Louella Preston, Director
Prospect Heights, Rodney Pace, Director
Rolling Meadows, Thomas Melena, Alternate Director
Skokie, Albert Rigoni, Alternate Director
Skokie, George Van Dusen, Director
Wheeling, F. Wallace Douthwaite, Alternate Director
Wheeling, Greg Klatecki, Director
Wilmette, Michael Earl, Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Executive Secretary
Steven Schilling, Assistant Executive Director

Absent

Barrington	Palatine
Glenview	Park Ridge
Inverness	South Barrington
Kenilworth	Winnetka
Lincolnwood	



December 10, 2003 Agency Board Meeting Minutes

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Financial Update

Secretary/Treasurer Balling reported that the Executive Committee approved the November 2003 payment request in the amount of \$1,105,736.95; comprised of the following: \$43,057.91 from the General Fund, \$1,042,634.95 from the Operations Fund and \$20,044.09 from the Debt Service Fund. There were no questions.

IV. Approval of Minutes

Director Norris moved, Director Ruzicka seconded, to approve the November 12, 2003 Meeting minutes. The motion was unanimously approved.

V. Executive Session

A motion was made by Director Corcoran and seconded by Alternate Director Petri to enter into executive session at 6:15 p.m. to discuss personnel under Section 2(c) (1) of the Open Meetings. After a roll call vote, the motion was unanimously approved. The Board returned to Open Session at 6:45 p.m.

VI. Old Business – None

VII. New Business

SWANCC Public Relations – Mr. Beal presented two public relation items that the Agency was using to promote and inform residents about SWANCC. The first item was a general information ad placed in the Pioneer Press to inform residents who SWANCC is, SWANCC's plan and what roles they could have in SWANCC's solid waste plan. Also listed were programs provided to the communities and to residents. The second item was a group of handouts that provided general recycling and disposal information to all communities.

Mr. Balling distributed a proposed employment agreement for the Executive Director. He indicated that the proposal had been reviewed and approved by the Executive Committee.

A motion was made by Director Ruzicka and seconded by Director Corcoran to approve Resolution 2004-03 authorizing a new employment agreement for he Executive Director. After a roll call vote, the motion was approved.



December 10, 2003 Agency Board Meeting Minutes

VIII. Adjournment

There being no further business, Director Norris made a motion and Alternate Director Balling seconded to adjourn the meeting at 6:50 p.m. The motion was unanimously approved.



December 10, 2003 Agency Board Meeting Minutes

MOTION TO ENTER INTO EXECUTIVE SESSION

AYES

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Morton Grove
Mount Prospect
Niles
Prospect Heights
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

ABSENT

Barrington
Glenview
Inverness
Kenilworth
Lincolnwood
Palatine
Park Ridge
South Barrington
Winnetka



December 10, 2003 Agency Board Meeting Minutes

MOTION TO APPROVE RESOLUTION 2004-03

AYES

Arlington Heights
Buffalo Grove
Evanston
Glencoe
Hoffman Estates
Morton Grove
Mount Prospect
Prospect Heights
Rolling Meadows
Skokie
Wheeling
Wilmette

NAYS

Elk Grove Village
Niles

ABSENT

Barrington
Glenview
Inverness
Kenilworth
Lincolnwood
Palatine
Park Ridge
South Barrington
Winnetka

Material included in the Board packet for December 10, 2003:

- . November 12, 2003 Meeting Minutes*
- . November Payment Information memo dated December 3, 2003*
- . Elk Grove Village Memo dated December 3, 2003*
- . SWANCC Public Relations Memo and Promotional Pieces dated December 4, 2003*
- . Employment Agreement for Executive Director Memo (confidential)*

Handouts: Amended Employment Agreement for Executive Director Memo (confidential)



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

February 12, 2003 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

BOARD OF DIRECTORS MEETING MINUTES

February 12, 2003

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:10 p.m. in the Chicago Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Evanston, Roger Crum, Director
Glencoe, Anthony Ruzicka, Director
Hoffman Estates, James Norris, Director
Lincolnwood, Robert Bocwinski, Alternate Director
Morton Grove, Teresa Hoffman Liston, Director
Mount Prospect, Tim Corcoran, Director
Mount Prospect, Paul Hoefert, Alternate Director
Prospect Heights, Edward Rotchford, Director
Skokie, Al Rigoni, Alternate Director
Skokie, George Van Dusen, Director
South Barrington, David Pierce, Director
Wheeling, Greg Klatecki, Director
Wheeling, F. Wallace Douthwaite, Alternate Director
Wilmette, Michael Earl, Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Executive Secretary
Steven Schilling, Assistant Executive Director



February 12, 2003 Agency Board Meeting Minutes

I. Call to Order (continued)

Absent

Barrington	Palatine
Glenview	Park Ridge
Inverness	Rolling Meadows
Kenilworth	Winnetka
Niles	

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Financial Update

Public Hearing for FY2004 Budget – Chairman Van Dusen began the meeting with a Public Hearing on the Fiscal Year 2004. Mr. Beal stated that a public notice of the budget hearing was published in the Chicago Tribune on six consecutive Mondays in January and February. Mr. Beal presented the FY04 budget and reviewed the changes.

- The debt service portion of the budget was reduced from \$3.36 million to an estimated \$1.65 million for FY04.
- The cost per household will be reduced to \$5.23 per month.
- The Tipping Fee will increase 4.5% to \$46/per ton and the debt service cost is budgeted at \$6.32/per ton with a total cost of \$52.32/per ton.
- The revenues are expected to decrease, including investment income, which will go down 57% due to bond defeasance.
- The Agency is projecting a profit of \$523,000 for this fiscal year. The Agency is recommending that \$296,000 of this money in retained earnings be reinvested to reduce the FY04 tipping fee and the remaining \$227,000 be used for the debt service charge fund.

There were no questions and Chairman Van Dusen closed the public hearing.

IV. Approval of Minutes

Alternate Director Petri moved, Director Corcoran seconded, to approve the November 13, 2002 Meeting minutes. The motion was unanimously approved.



February 12, 2003 Agency Board Meeting Minutes

V. Financial Update – Continued

January Payment Information – Secretary/Treasurer Balling reported that the Executive Committee approved the January 2003 payment request in the amount of \$1,037,651.21; comprised of \$28,229.17 from the General Fund, \$984,397.66 from the Operations Fund and \$25,024.38 from the Debt Service Fund. There were no questions.

FY2004 Budget Appropriation Ordinance 2003-08 – A motion was made by Director Balling to approve Ordinance 2003-08 and seconded by Director Rotchford. A roll call vote was taken and the ordinance was unanimously approved.

VI. Executive Session

A motion by Director Rotchford, seconded by Director Norris, to enter into executive session at 6:25 p.m. to discuss real estate disposition under Section 2(c)(6) of the Open Meetings Act. After a roll call vote, the motion was unanimously approved. The Board returned to open session at 6:50 p.m.

VI. Old Business – None

VII. New Business

A motion was made by Alternate Director Hoefert and seconded by Director Rotchford to put Resolution 2003-08 authorizing the sale of surplus property to the City of Des Plaines on the Agenda. The motion was unanimously approved.

A motion was made by Director Rotchford and seconded by Alternate Director Rigoni to adopt Resolution 2003-08. After a roll call vote, the motion was unanimously approved.

Chairman Van Dusen announced that there would not be a March 12, 2003, Board of Directors meeting.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:55 p.m.



February 12, 2003 Agency Board Meeting Minutes

MOTION TO APPROVE RESOLUTION 2003-08

AYES

NAYS

ABSENT

Arlington Heights
Buffalo Grove
Elk Grove Village
Evanston
Glencoe
Hoffman Estates
Lincolnwood
Morton Grove
Mount Prospect
Prospect Heights
Skokie
South Barrington
Wheeling
Wilmette

Barrington
Glenview
Inverness
Kenilworth
Niles
Palatine
Park Ridge
Rolling Meadows
Winnetka

Material included in the Board packet for February 12, 2003:

- . November 13, 2002 Meeting Minutes*
- . January Payment Information memo dated 2/5/2003*
- . Fiscal Year 2004 Budget Memo*
- . Fiscal Year 2004 Proposed Annual Budget*
- . Ordinance 2003-08*

Handouts: Resolution 2003-08



April 9, 2003 Agency Board Meeting Minutes

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

**BOARD OF DIRECTORS INFORMATIONAL MEETING
MINUTES**

April 9, 2003

I. Call to Order

Chairman Van Dusen called the regular meeting of the Agency to order at 6:10 p.m. in the Chicago Room at the Adam's Mark Hotel-Northbrook.

Attendance

Arlington Heights, William Dixon, Alternate Director
Buffalo Grove, William Balling, Alternate Director
Elk Grove Village, James Petri, Alternate Director
Hoffman Estates, James Norris, Director
Mount Prospect, Tim Corcoran, Director
Niles, Louella Preston, Director
Prospect Heights, Rodney Pace, Director
Skokie, Al Rigoni, Alternate Director
Skokie, George Van Dusen, Director
Wheeling, Greg Klatecki, Director
Wilmette, Michael Earl, Director
Winnetka, Douglas Williams, Alternate Director

Others in Attendance

Mary S. Allen, Recycling and Education Director
Reid Bateman, Assistant Public Works Director, City of Rolling Meadows
C. Brooke Beal, Executive Director
Julian D'Esposito, Agency Counsel, Mayer Brown, Rowe & Maw
Elizabeth C. Gresham, Executive Secretary
Steven Schilling, Assistant Executive Director

Absent

Barrington	Lincolnwood
Evanston	Morton Grove
Glencoe	Palatine
Glenview	Park Ridge
Inverness	Rolling Meadows
Kenilworth	South Barrington



April 9, 2003 Agency Board Meeting Minutes

The Chairman noted the lack of a quorum, but suggested those present discuss the Agenda items without taking actions.

II. Pledge of Allegiance

Chairman Van Dusen led the Pledge of Allegiance.

III. Financial Update

Secretary/Treasurer Balling reported that the Executive Committee approved the March 2003 payment request in the amount of \$948,265.33; comprised of \$26,101.98 from the General Fund, \$880,816.14 from the Operations Fund and \$41,347.21 from the Cost of Issuance Fund. There were no questions.

IV. Approval of Minutes

Due to a lack of a quorum, the February 12, 2003 Meeting Minutes were not approved.

V. Executive Session

A motion was made by Alternate Director Rigoni and seconded by Alternate Director Balling to enter into executive session at 6:25 p.m. to discuss litigation under Section 2(c) (11) of the Open Meetings Act. After a roll call vote, the motion was unanimously approved. The Board returned to Open Session at 6:38 p.m.

VI. Old Business – None

VII. New Business

Public Works Clean-up – Mr. Beal proposed a Public Works Hazardous Waste Program for member communities to clean hazardous waste out of their public works departments. Clean-up will be provided to members by Heritage Environmental for 30% less than the normal cost and the Agency will subsidize up to \$2,000 of the cost.

Comparative Analysis of Municipal Solid Waste Contracts – Staff reviewed over 60 different Municipal Solid Waste Contracts to compare Agency members to non-members. Each contract was broken down to a base level of service to determine contract costs and the average monthly contract costs for disposal, collection and recycling for SWANCC-member communities was



April 9, 2003 Agency Board Meeting Minutes

\$13.45 and \$13.06 for non-SWANCC communities. In Fiscal Year 2004 the SWANCC average monthly cost would be reduced to \$13.11.

Agency Nominating Committee – Due to lack of quorum, no action could be taken on this matter, but Mr. Beal told the Board that there were three Executive Committee Appointments expiring on April 30, 2003: Bill Balling, Chairman, Buffalo Grove, Albert Rigoni, Skokie and Ed Rotchford, Prospect Heights. In the past the Board has elected to have the Executive Committee serve as the nominating committee for these positions. Staff asked that this be done again and nominations would be discussed at the April 23, 2003 Executive Committee meeting. Mayor Van Dusen asked informally if there were any objections to this being done. There were no objections.

Recycling Etc. – Mr. Beal presented and reviewed the Agency's Spring newsletter that was to be sent out to member residents via the Chicago Tribune with a distribution of about 235,000 homes.

Mr. Balling announced that the Executive Committee would review Mr. Beal's performance at the April 23, 2003 meeting and present it to the Board at the May meeting.

VIII. Adjournment

There being no further business, the meeting was adjourned at 6:40 p.m.