



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

2700 Patriot Boulevard, Suite 110

Glenview, IL 60026

(847) 724-9205

(847) 724-9605 fax

EXECUTIVE COMMITTEE Meeting

Wednesday, July 27, 2005

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:36 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie

Absent

James Norris	Manager	Hoffman Estates
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Others in Attendance

Mary S. Allen, Recycling & Education Director

C. Brooke Beal, Executive Director

Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw

Elizabeth C. Gresham, Assistant to the Executive Director

Steven A. Schilling, P.E., Assistant Executive Director

II. Approval of Minutes

On a motion by Mr. Corcoran to approve the minutes, seconded by Mr. Rigoni a vote was taken to approve the April 27, 2005 Meeting minutes and the motion was unanimously approved.

On a motion by Mr. Corcoran to approve the executive session minutes, seconded by Mr. Rigoni, a vote was taken to approve the April 27, 2005 Executive Session minutes. The motion was unanimously approved.



July 27, 2005 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

Payment Request – Mr. Balling reviewed the July 2005 payment request. He explained that the payout for July totaled \$1,189,207.22. The total was comprised of the following: \$39,133.99 from the General Fund and \$1,150,073.23 from the Operations Fund.

On a motion by Mr. Corcoran, seconded by Mr. Earl, a vote was taken and the July 2005 payment request was approved by a roll call vote. Mr. Corcoran asked a question in regards to the R3 Environmental invoice on the payment request. He asked if there was an economic value to mercury. Mr. Beal replied that there was value; however it was incorporated into the cost of disposal as well as clean-up.

FY2005 True-up – Mr. Schilling presented the results of the FY2005 true-up calculations and gave brief overview of the true-up. SWANCC's actual deliveries totaled 277,705.88 tons, which was 12,469.88 tons over what the Agency had projected. The positive fixed cost true-up was \$43,519.88 and the O&M true-up amount was \$494,609.17. After accounting for all costs incurred and outside income received during FY2005, the actual tipping fee was \$49.54 per ton.

He and Mr. Beal discussed unexpected income to the Agency during the previous fiscal year due to the sale of an option to call the Agency's bonds for \$750,000 as well as real estate refunds from the Cook County Treasurer totaling \$265,778.81. Staff recommended that the additional income be used to level off debt payments in future years.

Mr. Schilling stated that if accepted at the September Board meeting, the FY2005 true-up would start with the October invoices (for November services) in four separate installments. Staff noted that the Wheeling penalty would be added to this true-up. There were no further questions.

Mr. Rigoni made a motion to recommend adoption of the true-up report at the September Board of Directors meeting and was seconded by Mr. Corcoran. A roll call vote was taken and the motion was unanimously approved.

IV. Executive Session

Upon a motion by Mr. Rigoni, seconded by Mr. Corcoran, the Committee entered into executive session, after a unanimous roll call vote, at 8:50 a.m., to discuss real estate disposition under Section 2 (c)(6) of the Open Meetings Act.

The Committee reconvened in its regular session at 9:05 a.m.

V. Glenview Transfer Station

Maintenance Cost Analysis Update – Mr. Schilling presented the Committee with an update of transfer station maintenance items to verify whether or not the Agency's maintenance fund was



July 27, 2005 EXECUTIVE COMMITTEE MINUTES

sufficient. In the past, actual repair and maintenance expenditures have been near or below the low estimate included in the Maintenance Program, mainly due to the water system upgrade and Groot's diligent maintenance procedures and expenditures are estimated to be at or below the low estimate for the predictable future. The Agency maintains a reserve fund of \$283,000 to cover expenditures in excess of budgeted funds. Assuming that actual expenditures will average \$175,000 per year through 2009, the Agency will be able to cover its maintenance costs and still have \$129,062 in the Reserve Fund at the end of 2009. Realistically, it is anticipated that all expenditures will be absorbed into the budget and the Reserve Fund balance will remain at current levels for the predictable future. Replacement of high cost items can drive expenditures up towards the high estimate if and when replacements are needed. These items include tipping floor replacement, roof replacement, overhead door replacement, etc. At this time, only the overhead doors need attention. At this time the doors are unable to operate with 100% compliance of the Agency's operating plan and would require significant maintenance costs to maintain them at such a level. Replacing the doors with the high speed rubber coil doors would cost approximately \$140,000 and a search to find a new door similar in construction to the existing doors and meeting the performance level required by the operating plan failed. An Internal Rate of Return analysis was performed comparing the installation and maintenance cost of the new high speed doors with the cost to maintain the existing doors at a performance level required by the operating plan. The analysis estimates a 6% internal rate of return on the investment to replace the existing doors with new high speed doors.

Mr. Schilling stated that exclusive of the replacement of the overhead doors, the Repair and Maintenance Reserve Fund is sufficiently funded through FY2009. Staff recommended replacing the existing overhead doors with high speed rubber coil doors with excess funding from FY2005, which would maintain the Repair and Maintenance Reserve Fund at its current levels. Staff also recommended that any repair and maintenance funds remaining from a fiscal year be swept into the reserve fund to provide additional coverage. He also noted that would present the updated analysis again in the following year.

Mr. Corcoran made a motion to accept the GTS Maintenance Cost Analysis as presented and was seconded by Mr. Earl. A roll call vote was taken and the motion was unanimously approved.

VI. Old Business – None

VII. New Business

Matters Arising Out of Executive Session – None

Prevailing Wage Act – Mr. Earl moved, and Mr. Pace seconded, to recommend adoption of the Prevailing Wage Act Resolution 2006-01. A roll call vote was taken and the motion was approved with four “aye” votes and Mr. Corcoran voted “nay”.



July 27, 2005 EXECUTIVE COMMITTEE MINUTES

Kohl Children's Museum – Mr. Beal informed the Executive Committee that the Kohl Children's Museum was moving to the Glen near SWANCC's office. He stated that Mary Allen had worked with them through out the years on various waste and recycling education projects including SWANCC's "Recycle House" exhibit on display at the transfer station. The museum will have a recycling exhibit of which the Agency recommends the contribution of \$25,000 towards the development of the educational display. Mr. Beal also noted that Staff envisioned this commitment as an opportunity to allow Ms. Allen to provide SWANCC's educational services to area residents who attended the Museum. This would also allow the museum to provide more exhibits in the future that pertained to recycling.

Upon a motion by Mr. Corcoran, seconded by Mr. Pace, a motion was made to approve the payment of \$25,000 to the Kohl Children's Museum for use in the creation of their recycling exhibit for SWANCC-area children. A vote was taken and the motion was unanimously approved.

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:40 a.m.



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2700 Patriot Boulevard, Suite 110

Glenview, IL 60026

(847) 724-9205

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EXECUTIVE COMMITTEE Meeting

Wednesday, August 24, 2005

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:30 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie

Absent

James Norris	Manager	Hoffman Estates
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Others in Attendance

Mary S. Allen, Recycling & Education Director
C. Brooke Beal, Executive Director
Ken Bishop, CPA, Wolf & Company
Jody Gauthier, Senior Manager, Wolf & Company
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Marketing Coordinator/Administrative Assistant
Steven A. Schilling, P.E., Assistant Executive Director
Steven Washington, Counsel, Mayer, Brown, Rowe & Maw

II. Approval of Minutes

On a motion by Mr. Earl to approve the minutes, seconded by Mr. Corcoran, a vote was taken to approve the July 27, 2005 Meeting minutes and the motion was unanimously approved.

On a motion by Mr. Rigoni to approve the executive session minutes, seconded by Mr. Earl, a vote was taken to approve the July 27, 2005 Executive Session minutes. The motion was unanimously approved.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

August 24, 2005 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

Payment Request – Mr. Balling reviewed the August 2005 payment request. He explained that the payout for August totaled \$1,070,400.67. The total was comprised of the following: \$5,072.70\$ from the General Fund and \$1,065,327.97 from the Operations Fund.

On a motion by Mr. Earl, seconded by Mr. Corcoran, a vote was taken and the August 2005 payment request was approved by a roll call vote. There were no questions.

FY2005 Annual Audit – Mr. Balling introduced Ms. Jody Gauthier and Mr. Ken Bishop from Wolf & Company, the Agency's auditing firm. Ms. Gauthier presented an overview on the financial report and audit for the period ending April 30, 2005 and she stated that the firm had a clean opinion. During the current year the Agency had paid down some debts, thus there was a decrease in cash and cash equivalents accordingly and also a decrease in the amount of long term debt. Approximately \$200,000 in costs needed to be reclassified out of the general administrative fund and put into the transfer station expenses (engineering). She noted that there was also an option entered into in FY2005 and those fees were fully recognized in the current year. She stated that other than those items the audit was similar to the previous year. Mr. Rigoni asked about the miscellaneous revenue line item and Mr. Beal replied that the income was received from the Rolling Meadows Transfer Station host fee, as well as the Cook County property tax refund. There were no further questions.

Mr. Corcoran made a motion to approve the FY2005 Audit and was seconded by Mr. Pace. The motion was unanimously approved.

IV. Executive Session – None

V. Glenview Transfer Station

Groot GTS Operating Contract Toll Increase – Mr. Beal reviewed the effects of the Illinois State Toll Highway Authority toll increase since January 1, 2005. He stated that the toll increase on the semi-trailers that haul the Agency's waste from the Glenview Transfer Station (GTS) to the Pheasant Run landfill in Bristol, Wisconsin increased 242%, from \$7.30 per round trip to \$25.00 for peak hours (6:00 am to 9:00 am) and 158%, from \$7.30 to \$18.80 for non-peak hours using their previous route. Groot Recycling and Waste Services has rerouted their trucks, however the overall impact was still an increase of \$0.22 per ton. Groot advised the Agency that they believed the toll increase was a "change in law" under the GTS operating contract and requested that the Agency pay the increased tolls. Mr. Beal noted that the Agency's Counsel advised staff that the toll increase did not meet the definition of a "change in law" as defined in the contract.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

August 24, 2005 EXECUTIVE COMMITTEE MINUTES

Over the past six months, Groot reviewed alternative routes for transporting the Agency's waste to the landfill and reduced the tolls from \$25.00 per load (round trip) to \$10.00 on peak hours and from \$18.80 to \$7.50 during non-peak hours, however the new route added approximately 15 minutes to the travel time for the trucks. Based on Groot's requested increase, the Agency would have an additional liability of \$17,948 for FY2005 and \$68,639 for FY2006.

After discussion by the Executive Committee, Mr. Rigoni made a motion, seconded by Mr. Corcoran, for the Executive Committee to recommend that the Board of Directors decline Groot's requested fee increase to pay for the State's toll increase. A roll call vote was taken and the motion was unanimously approved.

Des Plaines Land Sale Update – Mr. Beal informed the Committee of the status of the land sale to the City of Des Plaines. He noted that staff was trying to close the sale by the end of October.

VI. Old Business

Executive Committee Appointment – Mr. Balling discussed the vacant Executive Committee position and noted that President Kerry Cummings of Glenview was unable to accept the position due to a conflict of interest. He proposed Trustee Debby Karton of the Village of Glenview to fill the position. He asked that the Committee give a contingent nomination, subject to her acceptance, for Ms. Karton at the September Board of Directors meeting.

On a motion by Mr. Corcoran, seconded by Mr. Earl, a vote was taken and the contingent nomination for Trustee Debby Karton as an Executive Committee member was approved. There were no questions.

VII. New Business

Waste Delivery Policy – Mr. Beal discussed the Non-Delivery of System Waste Policy drafted by Agency counsel and noted that the policy was basically the same actions used with financing members in previous occurrences of non-delivery. He stated that in the policy would be used if the Agency found that a member had not delivered all its system waste. The Agency's first step would be to provide written notice to the financing member that it was in violation of the project use agreement. A bill charging the financing member for the estimated lost revenue for failure to deliver its waste would also be issued. The bill amount would be based on what the Agency believed to be the lost tonnage multiplied by the tipping fee and the debt service. The notice would also include an estimate of the period of time that the Agency believed the violation took place. The financing member would have 60 days to pay the bill and after that period of time a 3% late fee would be assessed. The Agency would have the right to deduct the bill from any credit they would receive on the true-up and if there was no true-up credit and they still owed money, other remedies and actions would be taken.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

August 24, 2005 EXECUTIVE COMMITTEE MINUTES

On a motion made by Mr. Rigoni and seconded by Mr. Corcoran, the Executive Committee unanimously voted to recommend the Non-Delivery of System Waste Policy to the Board of Directors.

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:10 a.m.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

2700 Patriot Boulevard, Suite 110

Glenview, IL 60026

(847) 724-9205

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EXECUTIVE COMMITTEE Meeting

Wednesday, October 26, 2005

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:26 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. Mr. Balling welcomed Trustee Debby Karton as a newly appointed member of the Executive Committee. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie

Absent

Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Rodney Pace	Mayor	Prospect Heights

Others in Attendance

Mary S. Allen, Recycling & Education Director

C. Brooke Beal, Executive Director

Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw

Elizabeth C. Gresham, Assistant to the Executive Director

Cameron Ruen, Marketing Coordinator

Steven A. Schilling, P.E., Assistant Executive Director

II. Approval of Minutes

On a motion by Mr. Rigoni to approve the minutes, seconded by Mr. Norris, a vote was taken to approve the August 24, 2005 Meeting minutes and the motion was approved. Ms. Karton abstained from the vote.



October 26, 2005 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

Payment Request – Mr. Balling reviewed the October 2005 payment request. He explained that the payout for October totaled \$1,160,517.85. The total was comprised of the following: \$30,975.39 from the General Fund and \$1,129,542.46 from the Operations Fund.

On a motion by Mr. Norris, seconded by Mr. Rigoni, a vote was taken and the October 2005 payment request was approved by a roll call vote. Mr. Beal noted that the cost for Shaw Environmental would be reimbursed by Waste Management, as it was a landfill audit cost.

Remarketing Agent Transfer Proposal – Mr. Beal reviewed with the Executive Committee that the Agency's Series 2004 Variable Rate Bonds' interest rate was reset each week through a remarketing agreement with Legg Mason. He stated that Legg Mason was recently purchased by Citigroup beginning December 1, 2005, the remarketing of the Agency bonds would be conducted by Citigroup out of New York. He noted that Mr. John Peterson, the Agency's contact at Legg Mason, would be joining William Blair & Company, a Chicago-based company, and would be leaving Legg Mason. William Blair & Company currently remarkets over 85 variable rate bond issues aggregating over \$1.3 billion and would easily be able to add the Agency's bonds to its existing roster of bonds. Legg Mason has agreed to transfer the existing remarketing agreement to William Blair & Company and William Blair & Company has agreed to accept the exiting remarketing agreement and all of the associated terms. Mr. Beal said that Staff recommended that the Executive Committee recommend to that Board of Directors that the Agency retain William Blair & Company to remarket the Agency Series 2004 Variable Rate Bonds with the same terms as the current agreement with Legg Mason.

A motion was made by Mr. Norris to recommend the transfer of the Agency's remarketing agreement to the Board of Directors and was seconded by Mr. Rigoni. The motion was unanimously approved.

IV. Executive Session – None

V. Glenview Transfer Station

Mr. Beal updated the Committee on current activities at the transfer station. He stated that it was running well and that the current landscape waste profit margin was 32%. In regards to the land sale to the City of Des Plaines, he stated that the City was in the process of redrafting the proposed plat of survey for the Cook County Forest Preserve. The new doors would be installed within the following four weeks.

VI. Old Business – None



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

October 26, 2005 EXECUTIVE COMMITTEE MINUTES

VII. New Business

Member Recycling Incentive Program – Mr. Beal gave the Committee an overview of the history of the recycling programs in the SWANCC-area since 1994. He noted that through the implementation of the 65 gallon recycling cart program members saw an increase in their recycling rates. He said that to continue the increased recycling trend, additional members would have to implement the program.

Mr. Beal stated that another method to increase recycling rates would be to create economic incentives for increased recycling. The Agency's current Project Use Agreement was designed to encourage recycling by requiring that a member deliver all of its "system waste" and not a fixed amount of waste. Therefore, if a member increased its recycling by 15% and delivered all of its "system waste" the member would pay less, thus providing for an economic incentive to recycle more waste. Another economic incentive would be compensating either the community or residents monetarily for increased recycling. He stated that due to the limitations of onboard scales, which are used to weigh residential recycling at the curb, it was not feasible to weigh each household's recycling in an automated collection system and the only accurate measure of the amount of recycling material collected would be in aggregate. To insure accurate numbers, the weighs would need to be made at an independent scale such as the Agency's transfer station or another third-party site.

Staff recommended that the Executive Committee recommend to the Board of Directors that the recycling incentive program language be added to new contracts. Mr. Rigoni asked what would happen if the markets for recyclables went down. Mr. Beal replied that a negotiation would be made with the contractor for the community to receive a minimum amount per ton of recyclables. Mr. Norris asked if it was possible to add this language to the current contracts and Mr. Beal said that if incentivized, this was possible. He also noted that this program would be done outside of the Project Use Agreements.

The Executive Committee asked that Staff investigate this program further and present it to the Board of Directors as a report.

Personnel – Mr. Balling informed the Executive Committee that the Executive Director's contract renewal as well as personnel benefits would be discussed at the next Executive Committee meeting. After discussion it would be presented to the Board of Directors at the February 2006 meeting.

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:26 a.m.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

2700 Patriot Boulevard, Suite 110

Glenview, IL 60026

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EXECUTIVE COMMITTEE Meeting

Wednesday, January 25, 2006

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:30 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Timothy Corcoran (via phone)	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie

Absent

None

Others in Attendance

Mary S. Allen, Recycling & Education Director

C. Brooke Beal, Executive Director

Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw

Elizabeth C. Gresham, Assistant to the Executive Director

Cameron Ruen, Marketing Coordinator

Steven A. Schilling, P.E., Assistant Executive Director

II. Approval of Minutes

On a motion by Mr. Rigoni to approve the minutes, seconded by Mr. Norris, a vote was taken to approve the October 25, 2005 Meeting minutes and the motion was approved.



January 25, 2006 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

Payment Request – Mr. Balling reviewed the January 2006 payment request. He explained that the payout for January totaled \$1,253,599.56. The total was comprised of the following: \$25,284.29 from the General Fund and \$1,228,315.27 from the Operations Fund.

On a motion by Mr. Earl, seconded by Mr. Pace, a vote was taken and the January 2006 payment request was approved by a roll call vote. Mr. Rigoni asked if the payment request included the cost for the new transfer station doors. Mr. Schilling replied that the cost was included and noted that the authorized amount for the doors was \$140,000, but the actual cost was between \$120,000 and \$125,000.

IV. Executive Session

Upon a motion by Ms. Karton, seconded by Mr. Earl, the Committee entered into executive session, after a unanimous roll call vote, at 8:32 a.m., to discuss personnel under Section 2 (c)(1) of the Open Meetings Act. Mr. Balling asked Staff to recuse themselves for this session.

The Committee reconvened in its regular session at 9:27 a.m.

V. Financial Update (Continued)

FY2007 Budget Development and Annual Debt Service Costs – Mr. Schilling updated the Executive Committee on the status of the development of the FY 2007 Budget and noted that the draft budget would be presented at the next meeting. He stated that the FY2007 tipping fee would be \$53.50 per ton and the fixed cost fee would be \$4.53 per ton totaling \$58.05 per ton. He also reviewed member allocations and noted budget line item changes.

Mr. Norris asked about the relationship between the Annual Debt Service Costs memo and the fixed cost fee on the FY2007 Budget. Mr. Beal stated that the Board of Directors had previously recommended that the Agency retain a \$2.5 million in unpledged reserves fund, however currently there is \$3.7 million leaving \$1.2 million in excess reserves. Mr. Beal recommended that the excess funds be used to subsidize the debt service costs and hold the per ton fixed cost at the FY2006 level of \$3.62 until 2009 which would decrease the FY2007 budgeted debt service by \$0.90 per ton.

On a motion by Mr. Norris and seconded by Mr. Corcoran, a vote was taken and the Committee approved the incorporation of the subsidized debt service schedule into the FY2007 budget. There were no further questions.



January 25, 2006 EXECUTIVE COMMITTEE MINUTES

VI. Glenview Transfer Station – No Report

VI. Old Business – None

VII. New Business – None

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:30 a.m.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

2700 Patriot Boulevard, Suite 110

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EXECUTIVE COMMITTEE Meeting

Wednesday, March 1, 2006

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:30 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Rodney Pace	Mayor	Prospect Heights
Albert Rigoni	Manager	Skokie

Absent

None

Others in Attendance

Mary S. Allen, Recycling & Education Director

C. Brooke Beal, Executive Director

Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw

Elizabeth C. Gresham, Assistant to the Executive Director

Cameron Ruen, Marketing Coordinator

Steven A. Schilling, P.E., Assistant Executive Director

II. Approval of Minutes

On a motion by Mr. Corcoran to approve the minutes, seconded by Mr. Earl, a vote was taken to approve the January 25, 2006 Meeting minutes and the motion was approved.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

March 1, 2006 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

FY2007 Draft Budget – Mr. Schilling summarized the Draft Fiscal Year 2007 Budget. He stated that the FY07 debt service cost would be \$3.62 per ton and the tipping fee would be \$53.50 per ton. Mr. Schilling said that staff was proposing subsidizing the debt service cost to freeze the fee at \$3.62 per ton through FY09. He also stated that the out-year budget projections only went through FY2009 due to the contract expiration.

Mr. Corcoran asked that a notation be added to the budget memo stating that the Executive Committee was beginning 2009 due diligence. Mr. Beal stated that would be added to the opening memo.

On a motion by Mr. Norris, seconded by Mr. Corcoran, a vote was taken to present the Fiscal Year 2007 Budget to the Board of Directors. The motion was unanimously approved.

Payment Request – Mr. Balling reviewed the February 2006 payment request. He explained that the payout for February totaled \$1,140,886.17. The total was comprised of the following: \$12,665.43 from the General Fund and \$1,128,220.74 from the Operations Fund.

On a motion by Mr. Pace, seconded by Mr. Corcoran, a vote was taken and the February 2006 payment request was approved by a roll call vote. Mr. Corcoran asked if there was any strategy that was employed in the gas service for the transfer station. Mr. Beal replied that the Agency purchased gas on the open market through People's Energy.

IV. Executive Session

Upon a motion by Mr. Corcoran, seconded by Mr. Norris, the Committee entered into executive session, after a unanimous roll call vote, at 8:44 a.m., to discuss personnel under Section 2 (c)(1) of the Open Meetings Act. Mr. Balling asked Staff to recuse themselves for this session.

The Committee reconvened in its regular session at 10:26 a.m.

V. Glenview Transfer Station

Mr. Beal informed the Executive Committee that the transfer station was preparing for the upcoming landscape season and new landscape rates.

VI. Old Business – None



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

March 1, 2006 EXECUTIVE COMMITTEE MINUTES

VII. New Business

Nominations and Reappointments for Executive Committee Members – Mr. Balling stated that the appointments for Tim Corcoran of Mount Prospect and Jim Norris of Hoffman Estates were expiring on April 30, 2006. He asked that their reappointments be recommended to the Board of Directors, as well as the appointment of Doug Williams of Winnetka to serve as the Chairman of the Executive Committee effective May 1, 2006 when Mr. Balling retired.

A motion was made by Mr. Rigoni and seconded by Tim Corcoran to recommend these appointments and reappointments to the Board. A vote was taken and unanimously approved. There were no questions.

Recycling Rangers – Mr. Beal informed the committee about a new educational recycling program geared towards Pre-K – 3rd grade students.

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 10:30 a.m.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

2700 Patriot Boulevard, Suite 110

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EXECUTIVE COMMITTEE Meeting

Wednesday, March 22, 2006

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:30 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
Debby Karton	Trustee	Glenview
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie

Absent

Rodney Pace	Mayor	Prospect Heights
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Others in Attendance

C. Brooke Beal, Executive Director
Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Marketing Coordinator
Steven A. Schilling, P.E., Assistant Executive Director
Douglas Williams, Manager, Winnetka

II. Approval of Minutes

On a motion by Mr. Norris to approve the minutes, seconded by Mr. Corcoran, a vote was taken to approve the March 1, 2006 Meeting minutes and the motion was approved.



March 22, 2006 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

Payment Request – Mr. Balling reviewed the March 2006 payment request. He explained that the payout for March totaled \$1,039,487.59. The total was comprised of the following: \$8,400.50 from the General Fund and \$1,031,087.09 from the Operations Fund.

On a motion by Mr. Earl, seconded by Mr. Corcoran, a vote was taken and the March 2006 payment request was approved by a roll call vote. There were no questions.

IV. Executive Session

Upon a motion by Ms. Karton, seconded by Mr. Earl, the Committee entered into executive session, after a unanimous roll call vote, at 8:35 a.m., to discuss personnel under Section 2 (c)(1) of the Open Meetings Act. Mr. Balling asked Staff to recuse themselves for this session.

The Committee reconvened in its regular session at 9:20 a.m.

V. Glenview Transfer Station

Mr. Beal informed the Executive Committee that the FY2007 landscape rate increased to \$53 per ton. He also stated that the member landscape waste rate would be raised \$1, the first increase in over three years.

VI. Old Business – None

VII. New Business

Matters Arising Out of Executive Session – On a motion by Mr. Corcoran and seconded by Mr. Rigoni, a roll call vote was taken to recommend Mr. Beal's contract to the Board of Directors.

Comparative Analyses of Municipal Solid Waste Contracts – Mr. Beal told the Committee that one of the most requested member services that Agency staff provides is assistance with the community's solid waste contract. Staff provides a range of contract services tailored to meet each individual member's needs; including drafting Request for Proposals, contract drafting assistance, service cost benchmarking, comparable service analysis, as well as assistance in negotiating contract extensions. He stated that Staff equalizes each contract by identifying and subtracting the cost of the "extras" in each individual contract. The Committee suggested that Staff prepare a report summarizing how the Agency has assisted members.



March 22, 2006 EXECUTIVE COMMITTEE MINUTES

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:41 a.m.



SOLID WASTE AGENCY OF NORTHERN COOK COUNTY

2700 Patriot Boulevard, Suite 110

Glenview, IL 60026

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(847) 724-9605 fax

EXECUTIVE COMMITTEE Meeting

Wednesday, April 26, 2006

8:30 a.m.

Glenview Transfer Station

3 Providence Drive

Glenview, Illinois

I. Call To Order

Chairman Balling called the Meeting of the Executive Committee to order at 8:40 a.m. in the Solid Waste Agency of Northern Cook County Conference Room. A roll call attendance was taken.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
William Balling	Manager	Buffalo Grove
Timothy Corcoran	Trustee	Mount Prospect
Mike Earl	Manager	Wilmette
James Norris	Manager	Hoffman Estates
Albert Rigoni	Manager	Skokie

Absent

Debby Karton	Trustee	Glenview
Rodney Pace	Mayor	Prospect Heights

Others in Attendance

Mary S. Allen, Recycling & Education Director
C. Brooke Beal, Executive Director
Julian D'Esposito, Counsel, Mayer, Brown, Rowe & Maw
Elizabeth C. Gresham, Assistant to the Executive Director
Cameron Ruen, Marketing Coordinator
Steven A. Schilling, P.E., Assistant Executive Director
Douglas Williams, Manager, Winnetka

II. Approval of Minutes

On a motion by Mr. Corcoran to approve the minutes, seconded by Mr. Rigoni, a vote was taken to approve the March 22, 2006 Meeting minutes and the motion was approved.

On a motion by Mr. Corcoran to approve the minutes, seconded by Mr. Earl, a vote was taken to approve the March 22, 2006 Executive Session minutes. The motion was unanimously approved.



April 26, 2006 EXECUTIVE COMMITTEE MINUTES

III. Financial Update

Payment Request – Mr. Balling reviewed the April 2006 payment request. He explained that the payout for April totaled \$1,222,238.58. The total was comprised of the following: \$39,513.63 from the General Fund and \$1,182,724.95 from the Operations Fund.

On a motion by Mr. Rigoni, seconded by Mr. Corcoran, a vote was taken and the April 2006 payment request was approved by a roll call vote. There were no questions.

IV. Executive Session – None

V. Glenview Transfer Station

Mr. Beal informed the Executive Committee that Groot Recycling & Waste had contacted him regarding the possible extension of the Glenview Transfer Station contract which was set to expire in 2009. Groot's proposal was for the Agency to extend the current contract for ten years and they would provide an immediate price break of \$1 per ton, then a price break of \$2 or \$3 per ton in 2009, after that time the price would be based on the markets. Mr. Beal said that while Groot operated the transfer station well, due to the high volume of tonnage that the transfer station had, the Agency could issue an RFP to other haulers for operations of the transfer station when the Groot contract expired. He stated that Staff would provide further information on this matter at the summer meetings. He also revisited the matter of accepting recyclables at the GTS. The Executive Committee asked that Staff provide Board members with an overview of the Agency before contract discussions began.

Mr. Beal stated that operations at the Glenview Transfer Station were going well. He also noted that the landscape tonnage had increased.

VI. Old Business

Mr. Balling reviewed Mr. Beal's goal statement for the following year and that he would provide copies of the agreement.

VII. New Business

Matters Arising Out of Executive Session – None

Electronics Contractor Recommendation – On a motion by Mr. Norris, seconded by Mr. Corcoran, the Executive Committee unanimously approved the Agency's recommendation for May 13, 2006 Computer and Electronics recycling event contractor.



April 26, 2006 EXECUTIVE COMMITTEE MINUTES

VIII. Adjournment

On a motion made and seconded, there being no further business, a motion was unanimously approved to adjourn the meeting at 9:20 a.m.