



Executive Committee Meeting

**Solid Waste Agency of Northern Cook County
77 W. Hintz Road, Suite 200
Wheeling, IL 60090
Wednesday, June 27, 2018
11:30 a.m.**

I. Call To Order

Mr. Rummel called the Meeting of the Executive Committee to order at 11:35 a.m. A roll call attendance was taken, and a quorum was established.

A motion was made by Mr. Thill to allow President Darch to participate by phone. The motion was seconded by Mr. Norris and the motion was approved.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Wiberg	Manager	Lincolnwood
Jim Norris	Manager	Hoffman Estates
Randall Recklaus	Manager	Arlington Heights
Hon. Paul Hoefert	Trustee	Mount Prospect
Hon. Karen Darch (phone)	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

Absent

none

Others in Attendance

Hon. George Van Dusen, Mayor, Skokie
Hon. James Petri, Trustee, Elk Grove Village
Derke Price, Attorney, Ancel & Glink
Dave Van Vooren, SWANCC Executive Director
Mary Allen, SWANCC Education and Recycling Director
Lisa Woody, SWANCC Assistant to the Executive Director

II. Approval of Minutes

On a motion by Mr. Thill to approve the April 25, 2018 meeting minutes and seconded by Mr. Wiberg; a vote was taken and the minutes were unanimously approved.

III. Financial Update

May 2018 Payment Request Ratification – Mr. Van Vooren reviewed the May Payment Request totaling \$888,611.34 and comprised of the following: \$845,758.36 from the Operations Fund and \$42,852.98 for the estimated June payroll. This payment request had previously been approved by email vote.

Mr. Recklaus made a motion to ratify the May 2018 Payment Request. Mr. Hoefert seconded the motion. A vote was taken and the motion was unanimously approved.



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June 2018 Payment Request – Mr. Van Vooren reviewed the June Payment Request totaling \$940,563.49 and comprised of the following: \$911,994.84 from the Operations Fund and \$28,568.65 for the estimated July payroll.

Mr. Hoefert made a motion to approve the June 2018 Payment Request. Ms. Darch seconded the motion. A vote was taken and the motion was unanimously approved.

Treasurer’s Report and Revenue/Expense Reports for May 2018 – Mr. Rummel asked the committee to review the Treasurer’s Report for May 2018. The Treasurer’s Report shows a balance of \$1,707,884.72 as of May 31, 2018.

Mr. Norris made a motion to approve the May 2018 Treasurer’s Report and recommend it to the Board of Directors. Mr. Wiberg seconded the motion. A vote was taken and the motion was unanimously approved.

IV. Executive Session – None.

V. Glenview Transfer Station (GTS)

Inbound Scale Replacement – With the successful completion of the outbound scale in April 2018, Staff recommends that a similar process be followed for the replacement of the inbound scale this fiscal year. Using a negotiated proposal approach allows Groot to leverage their relationship with Allied Measurement and hold them accountable for installation performance identical to the outbound scale replacement. The budget for the inbound scale replacement is based on the proposed cost of the outbound scale, \$74,346.00. The timing of the replacement would be during the slower time, between mid-December and mid-March, when there is no landscape material disposal at the transfer station. Mr. Van Vooren stated that by authorizing the replacement work at this time it allows Groot and the Agency to work on shortening the potential down time for the scale.

Mr. Norris made a motion allow the Executive to wave any competitive bidding requirements and work with Groot and Allied Measurement to replace the inbound scale at the GTS at a price not to exceed \$74,346.00. Ms. Darch seconded the motion. A vote was taken and the motion was unanimously approved.

Mr. Van Vooren discussed the record waste volumes in the month of May and continued trends towards greater disposal volumes. This increase has created longer than average wait times at the transfer station and he is working with Mr. Folkerts to ensure that waste haulers from the member communities are serviced in a timely fashion. Mr. Van Vooren and Mr. Folkerts are discussing options to improve the use of the facility by users who dump very small amounts of waste and take longer than average time to unload. This could be encouraged by increasing the minimum charge for disposal from the current fee, to a half-ton or one-ton fee. Another option could be to limit access during peak hours, between 11am and 1pm, when there are more municipal hauler trucks in the facility.

VI. Old Business

Battery Recycling – Mr. Van Vooren discussed the breach of contract by Interstate Battery of Lake Zurich. Mr. Brieck, of Interstate Battery indicated his intention to cancel service of battery recycling in May and refused to pick up batteries delivered to the transfer station on June 11. The Agency found a vendor, Elgin Recycling, to pick up the batteries and they have indicated a desire to service the battery program. Mary Allen is in the process of getting pricing from Elgin Recycling and other vendors and expects to have pricing by the end of the week. It is possible that the new pricing may be lower than with Interstate Batteries. Mail in programs have

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been eliminated from consideration due to the amount of work and oversight required at the drop-off locations. The battery collection program has been suspended until a new vendor can be obtained.

VII. New Business

Prevailing Wage Ordinance – The Agency is required to ascertain the prevailing wages for work performed on public works projects on an annual basis pursuant to the Prevailing Wage Act, 820 ILCS 130/01. In recent review of the law, Mr. Price, the Agency attorney, is of opinion that the Agency is required to ascertain prevailing wages as outlined in the law regardless of the status of public works projects contemplated.

Mr. Wiberg made a motion that the Executive Committee recommend the adoption of Ordinance BOD 2018-02 ascertaining prevailing wages to the Board of Directors. Mr. Recklaus seconded the motion. A vote was taken and the motion was unanimously approved.

Recycling Material Under Market Pressure – The committee discussed the impact of the world recycling market on Chicagoland recycling. Local MRFs are struggling to unload material, especially paper and some are stockpiling it in warehouses hoping for the market to improve. Tipping fees for those companies without their own MRFs has increased dramatically in recent months. Haulers have approached SWANCC member communities about redirecting their recycling to the SWANCC Recycling Incentive Program. Groot has concerns about the additional volume and its effect on costs. Dave Van Vooren has reached out to town who may be approached by their haulers about participating in the RIP and has indicated that to join the RIP, the member must make the request, and participation would be for a minimum of 24 months.

Executive Director's Report - Mr. Van Vooren presented his June status report to the Committee.

VIII. Adjournment

At 12:35 p.m., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mr. Hoefert. The motion was unanimously approved.

MOTION TO ALLOW PRESIDENT DARCH TO PARTICIPATE BY PHONE

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		



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MOTION TO APPROVE APRIL 25, 2018 MEETING MINUTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Hon. Karen Darch		Mr. Randall Recklaus	
Hon. John Thill		Hon. Paul Hoefert	
Mr. Tim Wiberg			
Mr. James Norris			
Mr. Raymond Rummel			

MOTION TO RATIFY THE MAY 2018 PAYMENT REQUEST

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. Karen Darch		
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO APPROVE THE JUNE 2018 PAYMENT REQUEST

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. Karen Darch		
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

**MOTION TO RECOMMEND THE MAY 2018 TREASURER’S REPORT TO THE
BOARD OF DIRECTORS**

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. Karen Darch		
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		



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MOTION TO APPROVE REPLACEMENT OF THE INBOUND SCALE

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. Karen Darch		
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO RECOMMEND PREVALIING WAGE ORDINANCE TO THE BOARD OF DIRECTORS

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. Karen Darch		
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

MOTION TO ADJOURN

<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
Hon. Karen Darch		
Hon. John Thill		
Mr. Tim Wiberg		
Mr. James Norris		
Mr. Randall Recklaus		
Hon. Paul Hoefert		
Mr. Raymond Rummel		

Material included in the Executive Committee packet for June 27, 2018:

- . April 25, 2018 Meeting Minutes
- . May Payment Request memo dated May 22, 2018
- . June Payment Request memo dated June 22, 2018
- . May 2018 Treasurer’s Report and Budget Document
- . GTS, Inbound Scale Replacement memo dated January 12, 2018
- . GTS, Outbound Scale Replacement memo dated January 12, 2018
- . Allied Measurement Systems Corp. Outbound Scale Replacement proposal dated January 8, 2018
- . Status – Battery Recycling Update memo dated June 19, 2018
- . 2018 Prevailing Wage Ordinance memo dated June 11, 2018
- . Status – Recycling Materials Under Market Pressure memo dated June 14, 2018
- . Monthly Status Report memo dated June 21, 2018