



Executive Committee Meeting

**Solid Waste Agency of Northern Cook County
Oakton Community College
Conference center, Room 1606
1600 East Golf Road, Des Plaines, IL 60016
Wednesday, August 8, 2018
5:00 p.m.**

I. Call To Order

Mr. Rummel called the meeting of the Executive Committee to order at 5:08 pm. A roll call attendance was taken, and a quorum was established.

Present

<u>Name</u>	<u>Position</u>	<u>Municipality</u>
Hon. John Thill	Trustee	Morton Grove
Tim Wiberg	Manager	Lincolnwood
Jim Norris	Manager	Hoffman Estates
Hon. Paul Hoefert (arrive at 5:25)	Trustee	Mount Prospect
Hon. Karen Darch	President	Barrington
Raymond Rummel	Manager	Elk Grove Village

Absent

Randall Recklaus	Manager	Arlington Heights
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Others in Attendance

Hon. George Van Dusen, Mayor, Skokie
Derke Price, Attorney, Ancel & Glink
Dave Van Vooren, SWANCC Executive Director
Mary Allen, SWANCC Education and Recycling Director
Mr. James Savio, Sikich LLP

II. Approval of Minutes

On a motion by Mr. Norris to approve the June 27, 2018 meeting minutes and seconded by Mrs. Darch; a vote was taken, and the minutes were unanimously approved.

III. Financial Update

July 2018 Payment Request Ratification – Mr. Van Vooren reviewed the July Payment Request totaling \$871,223.77 and comprised of the following: \$842,655.12 from the Operations Fund and \$28,568.65 for the estimated July payroll. This payment request had previously been approved by email vote.

Mr. Wiberg made a motion to ratify the July 2018 Payment Request. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

Treasurer’s Report and Revenue/Expense Reports for June 2018 – Mr. Rummel asked the committee to review the Treasurer’s Report for June 2018. The Treasurer’s Report shows a balance of \$1,757,216.06 as of June 30,

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2018. Mr. Van Vooren stated that the commercial revenue for June was again over \$130,000 slightly above last year and all other items in the budget through June were on target.

Mr. Thill made a motion to approve the June 2018 Treasurer's Report and recommend it to the Board of Directors. Mrs. Darch seconded the motion. A vote was taken, and the motion was unanimously approved.

FY2018 Audit Presentation – Mr. Van Vooren stated that the Agency's FY2018 Audit was completed by Sikich LLP, which are in the 2nd year of a three-year engagement. The Audit is a snapshot of the Agency's financial condition on one day, April 30, 2018. Sikich reviewed the agency's financial documents as prepared by staff and Lauterbach & Amen. As a result of their review of the financial statement Sikich has provided to the Agency an unqualified opinion. The highlights for the FY2018 fiscal year were as follows:

a. Total Assets	\$9,991,753
b. Total Liabilities	\$1,837,180
c. Operating Income	\$ 512,267
d. Cash Balance on 4/30/18	\$1,719,445

Mr. Van Vooren stated that in general the Agency had good year meeting objectives established in the budget. Mr. Van Vooren then introduced Mr. Jim Savio, partner with Sikich LLP. Mr. Savio then reviewed the required communication with the Committee. In addition, Mr. Savio further stated that there were no material adjustments needed and that, in consultation with Mr. Van Vooren, believes that in the future that if the Agency has a negative "net position change" that it would be funded through the true-up going forward. There were no questions by the committee.

Mr. Norris made a motion to accept and forward to the Board of Directors for acceptance the FY2018 Audit. Motion was seconded by Mrs. Darch a vote was taken and passed unanimously.

Resolution 2019-02 – FY2018 True-Up – Mr. Van Vooren stated that with the completion of the FY2018 Audit, staff has prepared the FY2018 True-Up. The True-Up allows for the Agency to bill each Member on the actual trash weight they delivered in FY2018 as well as using the actual cost per ton. This removes the estimates that the project use agreement establishes as the means to invoice each member for the FY2018 fiscal year using a rolling three-year average for waste deliveries as well as the estimated cost per ton based upon the budget. This year, the Agency Members delivered 3.18% more waste for a total of 241,852.47 tons. The other component of the calculation was the cost per ton and due to controlled expenses as well as higher commercial revenue the cost per ton was \$45.25, a decrease of \$1.10 per ton.

Mr. Norris made a motion to recommend to the Board of Directors the adoption of Resolution 2019-02 for the FY2018 True-up. The motion was seconded by Mrs. Darch and was passed unanimously.

IV. Executive Session – None.

V. Glenview Transfer Station (GTS)

Inbound Scale Replacement – Mr. Van Vooren informed the Committee that the scale has been ordered by Groot Industries from Allied Measurement. The final price was slightly more than the out-bound scale due to a small increase in the cost of steel for the scale. Allied will be building the scale and then holding the delivery until the first part of December for installation during the Agency's slow time of the year.

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Mr. Van Vooren further reported that the waste deliveries for July have come back down to what is more consistent compared to 2017 totals. As a result of the decrease and in consultation with Mr. Folkerts at the transfer station we have not implemented either a timing ban or a price increase at this time. Mr. Folkerts indicated that he believes that their staff can process the incoming waste without any disruptions. Mr. Van Vooren had nothing further to report.

VI. Old Business

Battery Recycling – Mr. Van Vooren informed the Committee that Mary Allen has reviewed the operation of Elgin Recycling and has no issues with Elgin replacing Interstate Battery as the Agency’s battery recycler. Mr. Van Vooren has informed Interstate Battery that we will be tracking our costs and upon conclusion of the battery recycling contract will make a determination as to the steps the Agency will take due of their breach of contract. Mary Allen is working with all members to inform them of the new battery recycler and the operational elements to use Elgin recycling.

Recycling Update – Mr. Van Vooren provided an update to the Committee on the ongoing recycling issues. Mr. Van Vooren informed the Committee that several members have been approached by their haulers seeking to join the SWANCC recycling incentive program (RIP) in order to reduce their overall recycling costs. The members are aware that there are operational commitments that Groot and SWANCC have placed on joining the RIP which will allow Groot to understand the processing commitment that they will need to provide through the GTS contact. To date no member has switched over to the RIP.

Mr. Van Vooren has recently had some conversations with Mr. Walter Willis of SWALCO regarding the issues we are seeing in Chicagoland on the capacity to process recycling. Mr. Willis thought that our members may want some additional data before haulers begin to come to Member towns to seek either increased costs or ask to put certain types of collected recyclable material into the landfill. Mr. Willis has approached his Board on the idea of SWANCC and SWALCO sharing the cost to complete a study on the Chicagoland recycling market capacity. Mr. Willis believes that the study could cost around \$30,000 and would be done by a third party. The Committee discussed the idea and in general were supportive of the concept, but desired to see the scope of work before proceeding.

VII. New Business

Executive Director’s Report - Mr. Van Vooren presented his July status report to the Committee.

VIII. Adjournment

At 5:38 p.m., there being no further business, Mr. Norris made a motion to adjourn which was seconded by Mr. Hoefert. The motion was unanimously approved.



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MOTION TO APPROVE JUNE 27, 2018 MEETING MINUTES

<u>AYES</u> Hon. Karen Darch Hon. John Thill Mr. Tim Wiberg Mr. James Norris Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Mr. Randall Recklaus Hon. Paul Hoefert
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MOTION TO RATIFY THE JULY 2018 PAYMENT REQUEST

<u>AYES</u> Hon. Karen Darch Hon. John Thill Mr. Tim Wiberg Mr. James Norris Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Mr. Randall Recklaus Hon. Paul Hoefert
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**MOTION TO RECOMMEND THE JUNE 2018 TREASURER’S REPORT TO THE
BOARD OF DIRECTORS**

<u>AYES</u> Hon. Karen Darch Hon. John Thill Mr. Tim Wiberg Mr. James Norris Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Mr. Randall Recklaus Hon. Paul Hoefert
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**MOTION TO ACCEPT AND RECOMMEND THAT THE BOARD OF DIRECTORS
ACCEPT THE FY2018 AUDIT**

<u>AYES</u> Hon. Karen Darch Hon. John Thill Mr. Tim Wiberg Mr. James Norris Hon. Paul Hoefert Mr. Raymond Rummel	<u>NAYS</u>	<u>ABSENT</u> Mr. Randall Recklaus
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**MOTION TO RECOMMEND FY 2018 TRUE-UP ORDINANCE TO THE BOARD
OF DIRECTORS**

AYES

Hon. Karen Darch
Hon. John Thill
Mr. Tim Wiberg
Mr. James Norris
Hon. Paul Hoefert
Mr. Raymond Rummel

NAYS

ABSENT

Mr. Randall Recklaus

MOTION TO ADJOURN

AYES

Hon. Karen Darch
Hon. John Thill
Mr. Tim Wiberg
Mr. James Norris
Hon. Paul Hoefert
Mr. Raymond Rummel

NAYS

ABSENT

Mr. Randall Recklaus

Material included in the Executive Committee packet for August 8, 2018:

- . June 27, 2018 Meeting Minutes*
- . July Payment Request memo dated July 25, 2018*
- . June 2018 Treasurer's Report and Budget Document*
- . FY2018 Audit Review Memo dated July 26, 2018*
- . FY2018 Member True-Up Memo July 25, 2018*
- . Update Status – Recycling Material Under Market Pressure memo dated July 30, 2018*
- . Monthly Status Report memo dated August 1, 2018*